

ST JOHN AMBULANCE AUSTRALIA ANNUAL REPORT 2013





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FOR 12 MONTHS ENDING 31 DECEMBER 2013

The National Annual Report 2013 represents the floral emblems of Australian States and Territories, using the St John stained-glass windows as inspiration, and represented here in a style celebrated by Australian artists Margaret Preston and Thea Proctor. The St John windows were especially designed and created for the St John National Office, *c.* 1970, and each bears the floral emblem of the individual states and territories—the Australian Capital Territory’s Royal Bluebell (*Wahlenbergia gloriosa*) features on the front cover; the Nation’s Golden Wattle (*Acacia pycnantha*) features on the back cover.

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*National, Golden Wattle
(Acacia pycnantha)*



Australian Capital Territory, Royal Bluebell (*Wahlenbergia gloriosa*)

THE CHANCELLOR



It gives me a great deal of pleasure to present the annual report of St John Ambulance Australia Inc. for 2013.

This report clearly demonstrates another very active and successful year for St John in Australia. St John continues to expand its first aid training, most notably through the implementation of the first aid in schools program in all States and Territories in 2013. St John has expanded its delivery of ambulance services in Western Australia

and Northern Territory and now delivers non-emergency patient transport services in Victoria, Western Australia, Northern Territory and Tasmania. St John also provides community-based patient transport services in Queensland, South Australia and the Australian Capital Territory.

We can all be justifiably very proud of our organisation and its almost 20,000 members who contribute so much to the benefit of the Australian community; making it a safer, better and more resilient place in which to live.

MEMBER CONVENTION

A particular highlight in 2013 was the National Member Convention held in Darwin in May. Congratulations to the St John team in Darwin who organised a highly effective and interesting program. There are not too many places in Australia where you can say that you dined with crocodiles!

The great debate on 'Diversity and St John', which I chaired, provided an opportunity to explore ideas about diversity and inclusiveness in our organisation. Throughout St John there is debate on diversity, particularly about the role of women in St John. The women's Mentoring Program and the St John Women's Network both significantly contribute to this discussion. I believe that our organisation should be diverse and representative of the community we serve and our leadership team should likewise be diverse and representative of our membership. There is still much to be done to achieve this and I will make it an area of personal focus during my term as Chancellor.

ST JOHN INTERNATIONAL

It was a pleasure to attend, as Chancellor Designate, my first Grand Council meeting in Wales in May. I was particularly pleased to see that St John internationally is not standing still. St John Kenya became a Priory in December 2013 and St John Singapore will become one in January 2014. Malaysia and Hong Kong are actively considering becoming a Priory as well. The addition of Priories can only help to diversify the Grand Council and to better reflect the international St John family.

Following my appointment as Chancellor in June 2013, the Lord Prior Professor Anthony Mellows extended to me an invitation to join the Steering Committee of Grand Council. With the full support of our National Board I accepted the position and will formally commence in the second half of 2014.

I was also delighted to attend the Asia/Pacific Regional Support Group meeting held in Fiji in November. This provided an important opportunity to share information about best practice across the St John establishments in the region. St John Ambulance Australia continues to assist St John establishments in the Pacific region, such as through providing training.

We were all pleased to learn that our former Chancellor, Dr Neil Conn AO, GCStJ, had been appointed as Lord Prior Designate and will assume the position of Lord Prior on 25 June 2014. This is the first time that an Australian has held the most senior non-Royal position in the Order of St John and only the second person from outside of the United Kingdom. Congratulations to Dr Conn on this most important appointment and I look forward to working with our new Lord Prior as we grow and develop the Order in Australia and around the world.

Sadly, in late 2013 we saw the passing of Nelson Mandela GCStJ, one of the world's great leaders. Nelson Mandela was a member of The Order of St John, holding the highest grade of Order membership: Bailiff Grand Cross. He will be remembered for his great commitment to humanity, to the Order and his living expression of the core charitable values of the Order of St John.

MAXIMISING OUR OPPORTUNITIES

In December 2013, the National Board received a report on how St John could best maximise sponsorship opportunities. The report identified some specific steps that could be taken to increase sponsorship. A key recommendation in this report was for St John to consider creating a single national St John organisation (instead of our current nine separate legal entities). The National Board agreed to consider this recommendation further and this will be examined during 2014.

I extend the sincere thanks of all members to our Prior, Her Excellency Ms Quentin Bryce AC, our Patron His Excellency Mr Michael Bryce AM, AE and to the Deputy Priors for their strong support and encouragement of St John Ambulance Australia. My personal and sincere thanks go to the directors of the National Board who contribute so much to the effective governance of the national St John organisation and their contribution to the State and Territory St John organisations. I include in my personal thanks the small, skilled and highly dedicated team in the National Office.

My final and warmest expression of gratitude goes to all the 18,000 St John members (staff and volunteers) throughout Australia who make such enormous contributions to St John and make it the wonderful organisation it is. In doing this I also give thanks and pay tribute to the families of our St John members for the tireless support they give that allows their loved ones to dedicate time to the community. It is through the effort and work of all our members that St John can make such valuable contributions to the Australian community. To give of oneself in such a manner is amongst the noblest work one can do. *Pro Utilitate Hominum*.

Professor Mark R Compton AM, KStJ

Chairman

Chancellor, Order of St John



CHIEF EXECUTIVE OFFICER



As the Chief Executive Officer, I have the pleasure of working with an amazing group of people around Australia all working towards making first aid a part of everybody's life. The various sections of this report details how the almost 20,000 staff and volunteers in 2013 worked toward improving the capacity of the Australian community to save lives.

It was particularly pleasing to see the implementation of the first aid in schools program throughout Australia. In 2013, this program resulted in 200,000 young Australians learning vital life-saving skills that can be applied at home, at school or in the community. This was only one of several new programs which have contributed to more Australians learning first aid through St John in 2013 than in any previous year.

In 2013, St John published research that showed 87% of Australian workplaces did not comply with all of the requirements of the new *First Aid in the Workplace Code of Practice*. In March 2013, St John launched a national communication program, Get Compliant, to ensure that all businesses were aware of how St John could assist them to fully comply with the first aid code of practice. St John developed first aid signage, first aid drills and first aid procedures to assist businesses.

In 2013, St John continued to make representation to the Australian Government. It has been a year of change for the charity and not-for-profit sector. St John continued to provide submissions and representation on changes to the sector. St John also made representation concerning changes to the Vocational Education and Training sector which regulates how first aid training is delivered in Australia.

In New South Wales, a special training session was held at Parliament House in Sydney to expose Ministers and MPs to St John and its capabilities in the community. A number of parliamentarians attended the lunchtime sessions with very positive feedback and the message of the importance of learning first aid with St John was emphasised with cardiopulmonary resuscitation and Automated External Defibrillator demonstrations.

St John in South Australia led the way in transparent reportage. The St John SA 2012–2013 Annual Report represents a major step forward in the way it wishes to openly and honestly report its activity and value with stakeholders. Further endorsement of this effort has been received in the form of a Bronze Award at the recent 2013 Australasian Reporting Awards. St John SA also received two awards at the PwC Transparency Awards in April: a 'Jury Report' containing observations on general trends and reporting issues across the not-for-profit sector, and the 'most improved charity category'. Susan Pascoe AM and the Australian Charities and Not-for-profits Commissioner wrote a letter of congratulations to our Chairman.

Thank you to Dr Neil Conn and Professor Mark Compton for their leadership as Chancellor during 2013. Thank you also to the National Board for their contributions to the leadership of St John in Australia. Thank you to the State and Territory Chief Executive Officers and to all members of national committees who contribute to the collaborative working of St John in Australia. Special thanks to the small group of staff and volunteers who make up the National Office and who continue to provide quality and timely services to States, Territories and members.

Mr Peter LeCornu OStJ
Chief Executive Officer and Priory Secretary

THE NATIONAL BOARD OF THE PRIORY IN AUSTRALIA



Mr Gerard A King, KStJ, Chair, Western Australia; Major General Greg Melick, AO, RFD, SC, CStJ, Chair, Tasmania; Dr Vlas P Efsthathis, OAM, RFD, KStJ, Chair, Queensland; Mr Tony Thirlwell, OAM, Chair, New South Wales; Mr Aaron del Pino, MStJ Chair, Australian Youth Council; Ms Sally Hasler, CStJ, Chair, Community Care; Mr Glen Brewer, CStJ, Receiver General; Professor Mark R Compton, AM, KStJ, Chancellor; Mr Peter LeCornu, OStJ, Priory Secretary and Chief Executive Officer; Dr Michael Campion, CStJ, Hospitaller; Mr Alan Eade, ASM, CStJ, Chief Commissioner; Colonel John Quantrill (Retd), CStJ, Chair, Australian Capital Territory; Mr MJ Mooney, AM, KStJ, Chair, Northern Territory; Mr Andrew McLachlan, Chair, South Australia; Mr Cameron Oxley, OStJ, Chair, Victoria.

(Absent: Professor Peter Leggat, AM, OStJ, Director of Training.)





FIRST AID TRAINING

The number of Australians trained in first aid in 2013 was 587,000, an increase of 17.9% from the last year. St John continued to be the leading provider of training Australians to apply life-saving first aid with 2.54% of the Australian population trained by St John.

Almost 600,000 Australians received a first aid training certificate in 2013.

FIRST AID IN SCHOOLS

For a number of years, St John Ambulance Western Australia has been offering free first aid classes to school students in lower and upper primary and lower secondary. In 2012, this program was implemented in ACT and Victoria. In 2013, all States and Territories delivered this program, with only slight modifications to suit the needs of the specific jurisdictions. In 2013 a total of 200,000 school students were trained across Australia through this free first aid program. There has been an overwhelming positive response to this program, with uptake primarily limited by the funding available to undertake the program. To combat this, St John in New South Wales partnered with NSW Ambulance to deliver the programs in schools across the state. The joint venture provided St John with support in teaching young children basic first aid and help them understand when and how to call for an ambulance. In the Northern Territory the Federal Government funded an Alice Springs-based community education program which allowed first aid access to disadvantaged remote students for the first time.

The first aid in schools program resulted in 200,000 young Australians learning vital life-saving skills.

St John representations to the Australian Curriculum, Assessment and Reporting Authority (ACARA) resulted in age appropriate first aid being incorporated into the national curriculum for health and physical education.

COMMUNITY FIRST AID TRAINING

In Victoria, St John in partnership with the Country Fire Authority successfully piloted a free first aid training program for communities at risk from bush fires. This program was implemented following the devastating bush fires in Victoria. The program included face-to-face sessions that formed part of the Victorian government's fire-ready plan, as well as an e-learning option.

ACT's delivery of the national Project Survival program was recognised by winning an Attorney-General's 2013 Resilient Australia Awards.

In South Australia, St John was funded by the Australian and South Australian Governments to develop and deliver first aid training for new non-English speaking migrant groups. The program sought to educate migrants, directly and through their leaders, with important practical knowledge on how to respond to emergency situations.

In the Australian Capital Territory, St John expanded the delivery of Project Survival, a program which provides first aid skills to vulnerable people in the community. The value of this program was recognised by winning the Education and Research category of the national 2013 Resilient Australia Awards issued by the Attorney-General's Department.

FIRST AID INFORMATION

The St John First Aid App continued to be the top selling First Aid App in 2013, on both Apple and Android platforms.

As part of its commitment to increasing first aid skills in the Australian community, St John makes first aid information readily available. The St John First Aid App continued to be the top selling First Aid App in 2013, on both

Apple and Android platforms. During 2013, the St John first aid fact sheets were translated into Chinese, Italian, Greek, Vietnamese and Arabic and are freely and easily accessible from the St John website.

ENHANCING FIRST AID TRAINING

St John continued to enhance its first aid training programs in response to student needs and requirements of governments and employers. During 2013, major programs were updated to meet the competency requirements defined in revised health training packages, including purchasing new equipment and resources.

First aid training programs, equipment and resources were updated in response to student, government and employer needs and to meet revised competency requirements.

The e-learning resource used to support St John's major first aid program was completely redeveloped and will be released in early 2014. Scenario cards used by trainers in courses were redeveloped to enhance the learning in classes. Resources to support new courses in pain management and low voltage rescue were developed. A training program was implemented to increase the skills of the customer service staff who take bookings for first aid training.

MEDICAL ADVISORY PANEL

The Medical Advisory Panel (MAP) endorsed a number of changes to first aid protocols following a review of available medical evidence. Protocol changes are made available to Event Health Services and Training members via an online Bulletin, and these revisions are included in subsequent reprints of *Australian First Aid*, the premier publication of St John Ambulance Australia. MAP also approved a range of frequently asked questions related to first aid protocols, for use by trainers and experienced St John staff. Members of the Medical Advisory Panel and Medical Experts Panel provided extensive feedback on draft Australian Resuscitation Council guidelines.

HUMAN RESEARCH ETHICS COMMITTEE

The HREC (registered with the National Health and Medical Research Committee) continues to review and provided ethical approval of research performed by researchers requesting or utilising research data from within St John or associated with St John activities.



Victoria, Pink (Common) Heath (Epacris impressa)

FIRST AID EQUIPMENT

St John continued to be a major supplier of first aid equipment to Australian businesses and the community.

FIRST AID SIGNAGE

A key requirement of Safe Work Australia's First Aid in the Workplace Code of Practice is that workplaces have appropriate signage to assist staff to locate first aid equipment in an emergency. In surveying Australian businesses, St John found that first aid signage is one area where businesses do not comply with the requirements of the new code of practice. As a result, St John improved promotion of its range of first aid and Automated External Defibrillator signage to businesses.

DEFIBRILLATORS IN THE COMMUNITY

St John has long recognised the importance of having Automated External Defibrillators (AEDs) readily available in the community. These devices save lives when they can be made available quickly and before an ambulance has time to get to the casualty. Western Australia has continued to expand its community responder program which provides AEDs and trained responders in locations throughout the State, and linked to ambulance services. A Lotterywest sponsorship enabled 100 AEDs to be provided to 100 not-for-profit clubs around Western Australia. A sponsorship from Woodside allowed 15 AEDs to be placed around the northwest of Western Australia. St John in South Australia and the Northern Territory partnered with Bendigo Bank to provide AEDs in local communities.

A national register of AED locations was developed allowing the public to quickly locate an AED via a website or using a smartphone application.

A national register of AED locations was developed to allow members of the public to quickly locate an AED via a website or using a smartphone application. St John encourages purchasers of defibrillators to add location information of their devices to the register.

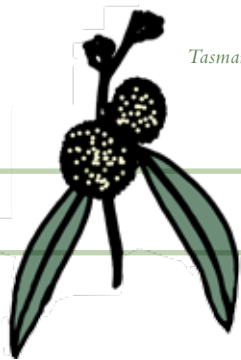
NEW PRODUCTS

St John developed a wider range of products in response to customer needs. These included AED cabinets and kits for: home owners, Tiny Tots, Lexus cars, the Rural Fire Service, burns and personal protection kits. St John developed a medical chest in partnership with Royal Flying Doctor Service in Queensland for use by remote families.

St John continued to regularly monitor the quality of goods sold by conducting regular audits of suppliers and checking of supplies received. St John met all requirements of the Therapeutic Goods Administration (TGA), including satisfactorily responding to requests from the TGA for

samples and detailed information on products randomly selected for review.

St John products successfully met all requirements of the Therapeutic Goods Administration.



Tasmania, Tasmanian Blue Gum (*Eucalyptus globulus*)

EVENT HEALTH SERVICES

St John continued to be the leading provider of first aid and health services at events and in emergencies. St John had almost 11,000 volunteers that provided over 4.7 million hours of service to the community at events and in emergencies.

EMERGENCIES

During the Tasmanian bush fires in January 2013, St John was called in as part of the State's Emergency Plan and volunteers provided first aid at the Ouse, New Norfolk and Sorell evacuation centres, on the ferries and in Dunally. In New South Wales, St John answered the call when a state of emergency was declared following devastating bush fires in October 2013. Volunteers were posted at evacuation and relief centres across the State, with additional assistance provided to evacuate and transport elderly residents from an aged care facility in the Blue Mountains.

St John volunteers in Tasmania were called in as part of the State's Emergency Plan, to provide first aid.

EVENTS

St John continued to provide health services at most major events. In the Australian Capital Territory, St John provided first aid at the major event to celebrate Canberra's 100th Birthday in March. It was the largest deployment of volunteers the ACT has supported, providing health services to the 120,000 people who gathered to celebrate around the lake foreshore.

Canberra's 100th Birthday saw the largest deployment of volunteers the ACT has supported, providing health services to over 120,000 people.

During the year, significant work was done on standardising information and tools in order to better meet event organiser needs. This included guidelines for national customers and event prospectus information as well as a post-event patient data summary tool.

After winning a \$30,000 App development grant from the Vodafone Foundation, St John in New South Wales launched the Responder App for use by First Aid Services volunteers on the field. The App, which is available on iPhone and Android platforms, allows volunteers to keep track of casualties by entering essential medical information, further enhancing the service provided at events.

CLINICAL GOVERNANCE

Clinical Governance Guidelines were finalised and released for use across St John. States and Territories ensured that the guidelines are implemented, taking into account any specific requirements of State/Territory governments. A *Medication Procedures Manual* was developed to assist in standardising practice around the use of medications.

The development of a tool to assist with credentialing of volunteer health professionals against the *Clinical Practice Guidelines* was completed. This tool facilitates the credentialing of health professionals to ensure they are able to effectively use their skills when volunteering with St John for the benefit of patients.

TRAINING

A new three year framework for reaccreditation of First Aiders, First Responders and Advanced Responders was developed to ensure that they have an opportunity to demonstrate currency in a wide range of skills. The resources for the Reaccreditation 2014 program were developed in line with this three year framework. Online resources were also made available to support trainers and members in completing the reaccreditation program. A new patient observation card was developed as a quick reference tool for members when at events.

In response to members' requests for online training, e-learning modules were developed and implemented for three topics in the First Responder Accreditation program. It is anticipated that the development of e-learning modules for all of the topics in this program will be completed in 2014.

The Management Development Program was reviewed and it was agreed to incorporate event and emergency management topics into a revised program. As a result, a new team leadership program was developed and implemented in late 2013.

In response to members' requests for online training, e-learning modules were developed and implemented for the First Responder Accreditation program.



YOUTH

In addition to its first aid in schools program, St John was the leading provider of youth development programs and the development of first aid skills in young people.

CADETS

The National Cadet Camp in Tasmania commenced in 2013 in the week following the Southern Tasmanian bush fires. As a result, appropriate risk management strategies were put in place to ensure the welfare of Cadets should the fires have caused concern. Fortunately, the only change to the program as a result of the bush fires was a scheduled trip to Port Arthur being cancelled. The year concluded with the final preparations for the International Cadet Camp held in Sydney in the first week of January 2014.

In order to streamline first aid training delivery in the Cadet program, a Junior and Cadet First Aid Skills Framework was developed. From 2014 one Cadet and one Junior First Aid Skills workbook will be available annually rather than the multitude of first aid books currently used.

Resources to support the Employment Preparation and Carers proficiency badges were developed and released. The new Knowledge of the Order proficiency course was launched during the Grand Prior's Awardees Breakfast at the 2013 Member Convention in Darwin.

AUSTRALIAN YOUTH COUNCIL

During a consultation attended by over 120 young people in 2012, the Australian Youth Council (AYC) identified the need to increase community resilience and emergency preparedness in young Australians.

Based on the consultation recommendations, the *Disaster Resilience Toolkit* (Toolkit) was developed. The Toolkit is for young people by young people. It has been designed in three easy-to-read sections and covers the three stages of a disaster: being prepared, managing during the disaster and the recovery phase. Importantly, the Toolkit has a strong focus on first aid most commonly required during an emergency.

The Toolkit was launched at the 2013 Member Convention in Darwin following which some external organisations expressed an interest in using the resource for their members.

Also during the 2013 Member Convention, the 2012 recipient of the Harper Scholarship, Scott Santinon, presented the results of his investigation into the development of an evidence-informed youth peer support program. The 2013 Harper Scholarship was awarded to Lachlan Cibich, to investigate 'Optimising the impact of youth advocacy in volunteer organisations'. Luke Johnston and Casey McDermott were awarded the National Youth Leader award, funded by the Norma Bell bequest.

A paper was submitted by the AYC to the Senate Select Committee on Cyber Safety, addressing the issue of sexting by minors.

The Disaster Resilience Toolkit, developed by St John youth, has been received and utilised by a number of external organisations.

REACHING OUT TO YOUTH

In New South Wales, St John had the opportunity to reach out to young people by way of the 'bstreetsmart' forum and the Halogen Foundation's National Young Leaders' Day. 'bstreetsmart' is a driver education event that shows teenagers the very real risks associated with driving. St John was present to talk about the importance of knowing first aid before getting behind the wheel and encouraging young people to consider St John as a volunteering opportunity.

The National Young Leaders' Day is another touch-point for young people to talk to St John volunteers about the leadership opportunities offered by the organisation. Held at the Convention Centre in Sydney, students had the chance to try their hand at CPR and speak face-to-face with young leaders in St John.

CHILD PROTECTION

During 2013, an online version of the Child Protection Awareness course was developed for use by all adult overseas members attending the International Cadet Camp in early 2014. The National Office aims to customise this course in 2014 to meet the need of individual States and Territories.

In South Australia, St John commissioned an independent review of existing practices and procedures for the protection of children and vulnerable adults from physical, sexual and other forms of abuse (and responses to allegations of abuse) across all aspects of St John's programs.

Over 1400 Western Australian primary and secondary school students participated in the First Aid Clubs new youth program.

FIRST AID CLUBS

In Western Australia, St John commenced the implementation of a new youth program designed to increase the number of young people with first aid skills: First Aid Clubs. The program builds upon WA's existing first aid in schools program that is offered to primary and secondary school students. The First Aid Clubs provide an opportunity for school students to increase their first aid skills. While still in the development phase, over 1400 students participated in the new program. The majority of schools involved were primary schools with a couple of secondary schools joining later in the year.



AMBULANCE SERVICES

St John continued to expand its delivery of ambulance services in Western Australian and Northern Territory. In Western Australia, the metropolitan ambulance service responded to 194,445 ambulance cases in 2012–13, a 5.2% increase from the previous year. In country Western Australia, the total number of cases was 57,722, a 5.9% increase on the previous year. In Northern Territory, the total number of cases was 46,138, a 3.8% increase on the previous year.

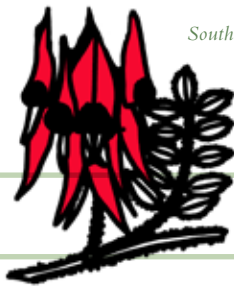
In Western Australia, St John implemented the Ambulance Surge Capacity Unit (ASCU), an initiative designed to relieve the pressure placed on the ambulance service by 'ramping' and also provide an opportunity to try and maximise the number of low acuity patients diverted from an emergency department presentation to an alternative health pathway. The ASCU was implemented through utilising a 1515 bed ward at Hollywood Private Hospital. Other initiatives included a paramedic referral pathway to the Silver Chain Priority Response Assessment Service (PRA), direct transfer of intoxicated patients to Bridge House and direct admission to wards of Inter-Hospital Transfer patients arriving at Fremantle Hospital.

In 2013, Western Australia and Northern Territory, together, responded to 298,305 ambulance cases.

In October 2013 at the Council of Ambulance Authorities annual awards, St John Ambulance in Western Australia won two of the four award categories with the Ambulance Surge Capacity Unit and iPad-based area manager dashboard systems, respectively. The Star Award for the overall winner also went to St John WA for the ASCU.

The 2013 Productivity Commission's Report on Government Services confirms that St John in Western Australia provides ambulance services with the lowest cost per capita, the lowest cost to government per capita and the second lowest cost per incident. These figures demonstrate the value of the St John model of delivering ambulance services through both volunteers and paid staff.

In the Northern Territory, St John implemented an electronic patient care record project with trials in Darwin, Katherine and Alice Springs.



OTHER COMMUNITY SERVICES

In addition to its leading first aid training, products and services and ambulance services, St John also offered a range of other services that benefit the community.

PATIENT TRANSPORT

Along with Western Australia and Northern Territory, St John now delivers non-emergency patient transport services in Victoria and Tasmania. In Victoria, St John won a Government contract to provide non-emergency patient transport services. In Tasmania, St John was successful in a tender to be included on a panel of providers for non-emergency patient transport services. St John also provided community-based patient transport services in Queensland, South Australia and the Australian Capital Territory.

St John was successful in winning a Government contract to provide non-emergency patient transport services in Victoria.

OPHTHALMIC

St John Ambulance Australia continued to support four Palestinian ophthalmic nurses who provided outreach services from the St John of Jerusalem Eye Hospital. In 2013, the hospital treated 114,154 patients, continuing to treat large numbers of Palestinians and helping families and communities across East Jerusalem, the West Bank, and the Gaza Strip.

The St John Eye Hospital received a generous grant from USAID of \$2.17 million over three years. The hospital has passed all the USAID financial and administrative capability assessments and standards to qualify for direct support. The grant will go towards the following: establishing a new mobile clinic in the West Bank; sponsoring 1500 phacoemulsification (cataract) surgeries for poor and needy patients and introducing a new Health Management Information System for the Eye Hospital Group.

The St John Eye Hospital also received international accreditation in quality and patient safety and is the first Palestinian hospital to have earned three year accreditation status from Joint Commission International.

In 2013, St John again successfully partnered with the Royal Australasian College of Surgeons (RACS) to support the East Timor Eye program and deliver eye care services to the people of Oecussi. St John sent a team of volunteers to Oecussi along with the RACS team to assist

in screening patients. The volunteers were also able to provide first aid training to members of the local Oecussi community.

St John again successfully partnered with the Royal Australasian College of Surgeons and sent a team of volunteers to support the East Timor Eye program and deliver eye care services to the people of Oecussi.

In New South Wales, St John continued to support the St John Eye Clinic within Pius X Aboriginal Corporation in Moree. The clinic continues to provide invaluable ophthalmic services to the indigenous communities in the region.

Ophthalmic Week was held again in October, coinciding with World Sight Day which is celebrated throughout Australia and overseas. In several States and Territories, St John held activities celebrating Ophthalmic Week in support of their ophthalmic activities.

COMMUNITY CARE

In 2013, 1581 community care volunteers delivered almost 140,627 hours of services to the community.

The Australian Capital Territory, Queensland, South Australia and Tasmania continued to deliver a range of programs of benefit to the elderly, disabled or disadvantaged. In Queensland,

St John continued to deliver the Lifelink program which provides vulnerable people with a 24 hour, 7 day a week service that responds instantly to any call for help.

In Queensland, St John continued to deliver the Lifelink program, providing vulnerable people with a 24 hour, 7 day a week service that responds instantly to any call for help.

The Australian Capital Territory, Northern Territory, South Australia and New South Wales continued to deliver programs of benefit to children and young people. In New South Wales, the program to aid literacy and the immunisation support program continued to provide important benefits for children in schools.



THE ORDER OF ST JOHN

GRAND COUNCIL 2013

The Order's Grand Council meeting was in Wales in May 2013. The outgoing Chancellor, Dr Neil Conn, made a presentation to the Grand Council on 'Making first aid a part of every Australian's life'. The meeting received a report on the major maternal and child health program, which is being implemented in Kenya, Malawi, Uganda, Zambia and Zimbabwe. The program is being implemented progressively as funding becomes available. The Grand Council was pleased to hear that the USA Priory is developing a volunteer service delivery program to complement the fundraising work it has been doing for some time.

ADMISSIONS AND PROMOTIONS

A total of 68 people were admitted or promoted within The Order in Australia in 2013. This included a Dame of Grace, 5 Commanders, 16 Officers and 46 members. Details are listed in Appendix 2 (page 20).

St John provided training to St John Papua New Guinean ambulance officers and Solomon Islander staff and trainers.

SUPPORT FOR PACIFIC COUNTRIES

At the request of the Order, we continued to provide assistance to St John Associations in the Pacific. St John provided basic training for the ambulance officers employed by St John Papua New Guinea (PNG). In November, the Priory Secretary provided training to office staff and to trainers in St John Solomon Islands.

During the visit, the Priory Secretary officially opened the St John Solomon Islands' new offices, which are well positioned on the main street of Honiara. First aid kits have also been provided to St John PNG, so they can resell these first aid kits as an additional revenue stream.

In November, a regional meeting of the St John establishments in the Pacific (Australia, New Zealand, Fiji, PNG, Solomon Islands) was held in Fiji. This resulted in identifying additional needs of the Pacific Associations, including training and ambulance vehicles. Australia and New Zealand are working on how these needs might best be met.

LORD PRIOR

Professor Anthony Mellows completes his term as Lord Prior in June 2014. During 2013, a recruitment process for his replacement was undertaken. Dr Neil Conn was selected as the Lord Prior to start in June 2014. All in St John Ambulance Australia were pleased that an Australian has been appointed to the highest non-Royal appointment in The Order.



HISTORICAL

St John continued to have a very active and effective Historical Society, with more than 250 members. The Society published volume 13 of its annual journal, *St John History* and continued publishing its quarterly newsletter, *Pro Utilitate*.

This year was the 900th anniversary of the Papal Bull, '*Pie Postulatio Voluntatis*', founding the Order of St John as an independent Order. In commemoration of this anniversary, facsimile copies of the original document were produced by the Sovereign Military and Hospitaller Order of Malta, examples of which are on display at Priory Headquarters and in the Victorian and South Australian St John Museums.

2013 was the 900th anniversary of the Papal Bull, 'Pie Postulatio Voluntatis', founding the Order of St John as an independent Order.

The year was also the 130th anniversary of the commencement of St John in Australia and the 67th year since the establishment of the Priory.

In May, Professor John Pearn, Priory Librarian, opened the new premises for the St John Ambulance Historical Museum and Research Centre of South Australia.

In September, Dr Ian Howie-Willis, Historical Advisor to the Office of the Priory in Australia, attended the 6th International Conference of the London Centre for the Study of the Crusades, held at St John's Gate. He presented a paper titled 'Representations of the Military Religious Orders in Popular Literature'.

The Historical Society's 15th consecutive annual history seminar program held in Darwin was very well received by all who attended. The research and interest in our history is such that a selection process for papers is being implemented and it may be necessary for extra sessions to be hosted in future. The publication of scholarly papers is generating a body of recorded heritage that will be of priceless value to St John members of the future and to historians generally.



FINANCE

In March 2013 the Board of St John Ambulance Australia confirmed my appointment to the position of Receiver General for an initial period of three years and I want to thank my Australia Board colleagues for endorsing me in the role. Of course my opportunity arose with Mark Compton's elevation from Receiver General to Chancellor; I congratulate Mark and particularly look forward to working with him in the years ahead. It was necessary for me to step down as Chair of St John Ambulance in South Australia, which I did in May 2013, and I was grateful for the support extended to me during that transition.

So, for this first time it is my pleasure to present the financial statements and accompanying notes for St John Ambulance Australia Inc. in respect of the year ended 31 December 2013 (page 27–46). The total revenue of more than \$8.483 million reflects the support of all states and territories in Australia by making contributions and purchasing merchandise or publications. The net result for the year of \$1.343 million is entirely attributable to the distributions and market appreciation of the managed investment portfolio. This investment portfolio represents more than half our asset base and was worth \$9.960 million at year end.

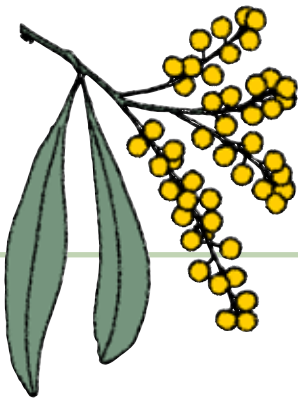
One of my first tasks upon appointment as Receiver General was to review the terms of reference for the two Australia Board sub-committees stipulated in the Constitution. This task is now completed and I thank the Board for their assistance in the process. The Risk and Compliance Committee continues to focus on risk management framework and information sharing throughout Australia whereas the Budget Committee now has an expanded brief around audit, investment and risk as well as budget for the National Office. In both committees I am extremely privileged to be assisted by directors and management who willingly devote their time and expertise.

In December 2013 the National Office settled the purchase of a building in Campion Street, West Deakin. The two storey building has good quality office space for staff as well as providing rental income. Renovations were carried out to modernise the building and allow for the display of historic items in the board room. The National Office relocated from the Hotel Realm tenancy in February 2014.

St John Ambulance continues to monitor the not-for-profit regulatory environment in Australia and participates in the Community Council of Australia. During 2013 issues such as definition of a charity and taxing of unrelated commercial income were settled satisfactorily, but the spectre of scrapping the new Australian Charities and Not-for-Profit Commission causes instability for the sector and remains a concern.

Introduction to my new Priory Officer role has been enormously assisted through the goodwill of Australia Board directors and personnel across the jurisdictions, particularly Peter LeCornu and Amanda Power. And, of course, it is the St John Ambulance volunteers contributing with such passion and professionalism in any number of ways who inspire for the benefit of our community.

Glen Brewer CStJ
Receiver General



APPENDICES

APPENDIX 1. PRIORY IN AUSTRALIA

PRIOR

The Governor General, Her Excellency,
Ms Quentin Bryce, AC, CVO

DEPUTY PRIORS

NEW SOUTH WALES

Her Excellency Professor Marie Roslyn Bashir,
AC, CVO

NORTHERN TERRITORY

Her Honour the Honourable Ms Sally Gordon
Thomas AC

QUEENSLAND

Her Excellency Ms Penelope Wensley, AC

SOUTH AUSTRALIA

His Excellency Rear Admiral K J Scarce, AC,
CSC, RANR

TASMANIA

His Excellency Mr Peter Underwood, AC

VICTORIA

His Excellency Mr Alex Chernov, AC, QC

WESTERN AUSTRALIA

His Excellency Mr Malcolm McCusker,
AC, CVO, QC

PATRON

His Excellency Mr Michael Bryce, AM, AE

SUB-PRELATE

WESTERN AUSTRALIA

The Most Reverend R Herft AM

NEW SOUTH WALES

The Right Reverend R Hurford, OAM

PRIORY OFFICERS

CHANCELLOR

Dr Neil Conn, AO (to June)
Professor M R Compton, AM (from June)

RECEIVER GENERAL

Professor M R Compton, AM (to June)
Mr G Brewer (from June)

DIRECTOR OF TRAINING

Professor P Arbon, AM (to March)
Professor P Leggat, AM (from March)

CHIEF COMMISSIONER

Mr A Eade, ASM

HOSPITALLER

Dr M Campion

CHAIR OF COMMUNITY CARE

Ms S Hasler

DIRECTOR OF CEREMONIES

Dr F H G Bridgewater, OAM

LIBRARIAN

Professor J Pearn AO RFD

BOARD OF DIRECTORS

The Board of Directors consists of the Priory Officers (apart from the Director of Ceremonies and the Librarian) and the Chair of each State/Territory Council and the Australian Youth Council.

STATE/TERRITORY COUNCIL CHAIRS

AUSTRALIAN CAPITAL TERRITORY

Colonel John Quantrill (Retd)

NEW SOUTH WALES

The Honourable Peter Collins, AM, QC
(to March)
Mr T Thirlwell OAM (from March)

NORTHERN TERRITORY

Mr M J Mooney, AM

QUEENSLAND

Dr V Efstathis, OAM, RFD

SOUTH AUSTRALIA

Mr G Brewer (to June)
Mr A McLachlan (from June)

TASMANIA

Major General G Melick, AO, RFD, SC

VICTORIA

Mr C Oxley

WESTERN AUSTRALIA

Mr G A King

AUSTRALIAN YOUTH COUNCIL

Mr A del Pino

PRIORY SECRETARY AND CHIEF EXECUTIVE OFFICER

Mr P LeCornu

PRIORY AUDITORS

Manser Tierney & Johnston, NSW

PRIORY SOLICITOR

Colquhoun Murphy, ACT

APPENDIX 2. ADMISSIONS AND PROMOTIONS

to The Most Venerable Order of the Hospital of St John of Jerusalem.

THE PRIORY IN AUSTRALIA

Her Excellency the Governor General, on behalf of Her Majesty the Queen, the Sovereign Head of the Order has been pleased to sanction the following Admissions and Promotions in the Most Venerable Order of the Hospital of St John of Jerusalem.

PRIORY LIST

PROMOTION TO OFFICER

James Cheshire

ADMISSION AS MEMBER

Paul Engler

AUSTRALIAN CAPITAL TERRITORY

Nil

NEW SOUTH WALES

DAME OF GRACE

Rhonda Sneddon

PROMOTION TO COMMANDER

James Chandler
Kerrie Hall
Malcolm Little
Colin Lott

PROMOTION TO OFFICER

Christopher Chant
Didier Moutia

ADMISSION AS MEMBER

Deb Ainslie
Andrew Craig
Peter Dixon
Rhonda Dunn
Lionel Fuller
Lachlan Liao
Carmel McLean
Helen Van Duursen

NORTHERN TERRITORY

PROMOTION TO OFFICER

Christine Turner

ADMISSION AS MEMBER

Julie Murray

QUEENSLAND

PROMOTION TO OFFICER

Ronald Cunningham

ADMISSION AS MEMBER

Robyn Altoft
Alan Cunningham
Kyna Sully
Nadine Uhlhorn
Belinda Vanderwilt

SOUTH AUSTRALIA

PROMOTION AS COMMANDER

Andrew Inglis

PROMOTION TO OFFICER

Kenneth Cunningham
Grant Geyer
Peter Jackson
Beverley Walker
Simon Walter

ADMISSION AS MEMBER

Glenn Docherty
Kathleen Doult
Melanie Gilgen
Catherine Maria
Judith McDiarmid
Gladys Noll
Sandie Oehms
Michael Victory
Daryl Zeuner

TASMANIA

ADMISSION AS MEMBER

Alison Hardwicke
Pamela Heiermann
Rodney Hudson

VICTORIA

PROMOTION TO OFFICER

Kristy Austin
Cherie Cheshire
Martin Dutch
Terrence King
Robyn Stone

ADMISSION AS MEMBER

Sharon Boscacci
Jennifer Fayers
Andrew Haywood
Lachlan Miles
Jaimee Oxford-Nadin

WESTERN AUSTRALIA

PROMOTION TO OFFICER

Janet Goodwin

ADMISSION AS MEMBER

Dawn Bishop
Ashley Elder
Alan Fairall
Mark Felstead
Robert Gibson
John Harrison-Brown
Annabelle Knapp
Leeanne Johnson
Jan Murray
David Rhodes
Janet Rhodes
Julie Starceвич
Katrina Stewart
Christine Trappit

APPENDIX 3. PRIORY VOTES OF THANKS

PRIORY

Peter Chaplin
Andrew Chapman
Gavin Ridout

AUSTRALIAN CAPITAL TERRITORY

David Page

APPENDIX 4. COMPETITIONS AND AWARDS

AUSTRALIAN CADET COMPETITION RESULTS

COLONEL ALEXANDER CHRISTIE TROPHY — INDIVIDUAL

Champion Alia Cibich, South Australia

COLONEL DOUGLAS DONALD TROPHY — CADET LEADER

Champion Sarena Hyland, Western Australia

FRANCES MCKAY TROPHY — TEAM

Champion Victoria: Bryson Wallace, Ellen Massuger, Brittney Duce

SIR KINGSLEY NORRIS TROPHY — STATE/TERRITORY

Champion New South Wales: Steph Chang, Connie Land, Jessica Robson, Matt McLeod, Aden Weatherstone

GRAND PRIOR AWARD RECIPIENTS

AUSTRALIAN CAPITAL TERRITORY

Nathan Semmler, Canberra Cadet Division

NEW SOUTH WALES

Jonathan Arane, North Rocks Cadet Division
Sri Vaishnavi Danthurty, Western Suburbs Cadet Division

Jarrold Williams Dawson, Operations Support Division

Elaura Gieules, North Rocks Cadets

Callum Thomas Gray, Leadership Advancement Division

Darcy Robert Gray, Leadership Advancement Division

Connie Land, Western Suburbs Cadet Division

Ryan Manning, Penrith Cadet Division

Aaron Nielsen, Blue Mountains Combined Division

Rahela Teapeu Savea, Miller Combined Division

Peter Savea, Miller Combined Division

Nicole Simon, Hornsby Cadet Division

Jason Miles Terry, Leadership Advancement Division

Isabella Tilia, St George Combined Division

Hayden Wilson, Mt Sugarloaf Cadets

NORTHERN TERRITORY

Aidan Mark Cross, Humpty Doo Cadet Division

Caitlin Jane Darby, Palmerston Youth Division

Axl Dethmore, Humpty Doo Cadet Division

Arnah Leigh Holland, Palmerston Youth Division

Benjamin Rowley Janssen, Alice Springs Cadet Division

Jaime Cherie Janssen, Alice Springs Cadet Division

Jayde Lowe, Humpty Doo Cadet Division

Ellena Miles, Palmerston Cadet Division

Kiana Valerie May Murphy, Palmerston Cadet Division

QUEENSLAND

Katlyn Bambrick, Ipswich Combined Division

Zachery Caleb Bambrick, Ipswich Combined Division

Joshua Cryer, Nundah Combined

SOUTH AUSTRALIA

Ian Ross Bear, Port Adelaide No. 1 Cadet Division

Alia Elizabeth Cibich, Prospect No. 2 Cadet Division

Kieren Peter Forgan, Loxton Cadet Division

Brian Kenneth Gardiner, Campbelltown Cadet Division

Jessica Suzanne Judd-Ireland, Port Adelaide No. 2 Cadet Division

Imogen Olivia Keturah Lee, Blackwood Division

John Russell, Prospect No. 2 Cadet Division

Gareth Norman Surian, Campbelltown Cadet Division

Andrew John Victory, Noarlunga Division

Jordan James Visintin, Prospect No. 1 Cadet Division

Thomas White, Mt Barker Cadet Division

TASMANIA

Christopher Bradshaw, Glenorchy Division

VICTORIA

Dillon Hall, East Gippsland Combined

Neville Dwaine Hayes, Portland Division

Sarah Grace Miner, Portland Division

Charlotte Rose Pritchett, Maroondah Combined Division

Ella Rose Punton, Portland Division

Regina Kate Punton, Portland Division

Hayden Salter, Maroondah Division

Blake Lyndon Scott Spiller, Wodonga Combined Division

Patrick William Tibballs, Manningham Division

WESTERN AUSTRALIA

Kamran Ahmed, Fremantle Cadet Division

Callum Nathan Annesley, Rockingham Cadet Division

Gabrielle Jess Hogan, Morley Cadet Division

David Peter McCleery, Stirling Cadets

Hannah Brady, Morley Cadet Division

Margaret Walker, Rockingham Cadet Division

APPENDIX 5. OBITUARY

AUSTRALIAN CAPITAL TERRITORY

M Grannall OStJ

N Weeks OStJ

NEW SOUTH WALES

R Cutjar MStJ

J Devitt OStJ

P Horsfield MStJ

D Sinclair MStJ

R Williams MStJ

NORTHERN TERRITORY

Nil

QUEENSLAND

R Haswell OStJ

R Lang CStJ

H McWilliam MStJ

L Mills CStJ

L Sims OStJ

C Stephens MStJ

F Thorogood OStJ

SOUTH AUSTRALIA

I Aarons OStJ

R Curtis MStJ

G Fincker MStJ

D Gregory MStJ

R Pedler OStJ

K Seaman KStJ

TASMANIA

M Burgess MStJ

R Butler KStJ

R Walker MStJ

VICTORIA

P Collery OStJ

R Howard OStJ

V Joyce OStJ

W Ross OStJ

W Smith OStJ

S Wakefield MStJ

WESTERN AUSTRALIA

S Birch OStJ

W Edwards MStJ

D Fallon MStJ

A Metcalf MStJ

E O'Sullivan MStJ

R Paine OStJ

C Sexton OStJ

P Veraart MStJ

APPENDIX 6. PRIORY CHAPTER

The Priory Chapter consists of all members of the Priory of or above the grade of Commander, ordinarily resident within the Priory in Australia, together with a proportion of Representative Members not exceeding one-third of the permanent members of the Chapter within each State or Territory. The Representative Members shall be appointed by the Priory for a period of three years.

PRIORY

DAME OF GRACE

Her Excellency Ms Quentin Bryce, AC, CVO

KNIGHT OF JUSTICE

His Excellency Michael Bryce, AM, AE

AUSTRALIAN CAPITAL TERRITORY

KNIGHTS OF JUSTICE

Sir William Deane, AC, KBE

Major General Michael Jeffery, AC, CVO, MC (Retd)

KNIGHTS AND DAMES OF GRACE

General Sir Phillip Bennett, AC, KBE, DSO

Lady Bennett

Lady Deane

Brigadier P J A Evans (Retd)

Air Vice-Marshal H D Hall, CB, CMG, CBE, AFC (Retd)

J Hazell, CVO, AM

P G F Henderson, AC

Dr I J Howie-Willis, OAM

M Jeffery

Air Vice-Marshal M D Miller, AO (Retd)

H G Roberts

Dr D G Rossi, AO

Sir David Smith, KCVO, AO

D Sturkey, CVO, AM

Prof P G Warfe, CSC

COMMANDERS

M C B Bonsey, AO CVO

C Bollard

J Bollard

S Brady

Dr W A Langsford, OBE

R O'Brien

G Newman-Martin, CSM, RFD (Retd)

Col. J R Qantrill (Retd)

NEW SOUTH WALES

BAILIFF GRAND CROSS

Dr N R Conn, AO

J D Spencer, AM

KNIGHTS AND DAMES OF JUSTICE

J F Davies, AM

V Grogan, AM

KNIGHTS AND DAMES OF GRACE

Her Excellency Professor Marie Roslyn Bashir, AC, CVO

—Deputy Prior

Professor F A Billson, AO

R Bray
 Professor M R Compton, AM
 L Conn, AM
 H J Delaney
 Dr A C Grice, OAM
 M M Hudson, JP
 G P Hyles
 Dr B E Kinghorn
 D S Levy
 T J Mayhew, JP
 Br D McEwen
 J I Messenger
 R Mitchell, OAM
 Dr C R Richards, MBE, OAM, ED
 J Samuels
 Sir Nicholas Shehadie, AC, OBE
 S Sinclair
 Rear Admiral P Sinclair, AC
 B E Stirton, OAM
 R M Sneddon
 The Honourable Sir Laurence Street, AC, KCMG, QC

COMMANDERS

R O Albert, AO, RFD, RD
 H Banu-Lawrence
 J A Benstead, JP
 L Berghofer
 H M Booth
 Commander W J Brash, OBE (Rtd)
 A Brown
 D W Buxton
 Dr M Campion RAAMC
 J Chandler
 P Clare
 S Coldrick
 The Honourable P Collins, AM, QC
 J W Davies, ISO, JP
 J Davis
 R B Davis
 C J Dawson
 J L Deane
 B J Doyle, JP
 R C Ferrier, OAM
 W L Firth, OAM, JP
 Dr G M Fisher
 P W Fisher, JP
 M B Fry
 R W Gale
 C Gerrard, AM
 F E Gleave
 Major General W Glenny, AO, RFD, ED (Rtd)
 S M Haring
 K Hall
 S Hasler
 B D Hewlett
 A Jansson
 K Kelman
 G B Kiehne
 M Little OAM
 C Lott
 Dr H F MacNeil
 K Martin

Lady Martin
 K E Miller, JP
 V J Miller
 Dr J F Mitchell, JP
 D J Nilsson, OAM
 S C Nilsson, JP
 Professor M F O'Rourke, AM, MD
 Lady Pagan
 R D Potts, JP
 J Powell
 C Purdie
 Lady Rowland
 K P Schneider
 A B Smith, JP
 K H Smith, OAM, JP
 G J Sneddon
 L Spencer, AM
 Dr E M Stack, CBE
 R C Teusner
 G Ticehurst
 Sir Ian Turbott, AO, CMG, CVO
 M Vincent
 J Ward

SUB-PRELATE

The Right Reverend R Hurford, OAM

CHAPLAINS

The Reverend Dr C G Aiken, OAM, RFD, JP
 The Right Reverend K B Mason, AM
 The Right Reverend K Short, AO

NORTHERN TERRITORY

KNIGHTS AND DAMES OF GRACE

The Honourable Ms Sally Gordon Thomas, AC
 J Anictomatis, AO
 J Anictomatis
 Dr V Asche, AM
 K J A Asche, AC, QC
 A Butler
 Dr L J Crompton
 T Egan, AO
 N Evans
 D McNeill
 M J Mooney AM
 T Pauling
 T Pauling, AO, QC
 S R Peers, OAM, JP
 P J Poole
 Chief Justice T J Riley, QC
 L I King

COMMANDERS

S Baddeley
 D Baker, OAM
 R Coburn
 M J Grayden
 N T Talbot
 B Quirke

CHAPLAIN

Vacant

QUEENSLAND**KNIGHT OF JUSTICE**

The Honourable W G Hayden, AC

KNIGHTS AND DAMES OF GRACE

Her Excellency Ms Penelope Wensley, AC—
Deputy Prior

B Arnison

Major General P Arnison, AC, CVO

A R Brigg

Lady G Campbell

A G R Chadwick, OAM

V L Crook OAM

B M Dawson, AM

A P Demaine

Dr V P Efstathis, OAM, RFD

Colonel M W Elliott, AO, ED

L Forde, AC

Dr G M Gray, MBE

D Hayden

M Hunt

Dr J F Leditschke, AM

V J Little

L M Mackiewicz, OAM

D McConnell

P J McMurtrie

S McCosker

Professor J H Pearn, AO, RFD

I Pickering

D E Price

Dr B S Purssey, ED

N Tranby, OAM

S D Watson

Dr L J Crompton

COMMANDERS

M T Boulter

K Brigg

Dr P J Donnelly

D P W Cunningham, JP

N D Fairhurst

Brigadier T R Gibson, RL

N C Gillard

Dr W Glasson, AC

F Gledhill

G J Gleeson

B J Henderson

G Hood

Dr R Howes

Dr R J Jeffery

P Kemp

B P McCafferty

Dr A C McDonell, BM

R McEwan

P W Meyers

C M Nielsen

Dr C H Palmer

Sister B Quintal, MBE

Dr K J Solomon

L A Steinhardt

E Young

SUB PRELATE

The Reverend Father H Reuss

SOUTH AUSTRALIA**BAILIFF GRAND CROSS**

Professor V R Marshall, AC

KNIGHTS AND DAMES OF GRACE

His Excellency Rear Admiral K J Scarce, AO, CSC,
RANR—Deputy Prior

Dr B E J Ancell, AM

Professor P Arbon, AM

B J Bartlett, PSM

Dr F H G Bridgewater, OAM

G L Coombes, AM

Dr J L Crompton, RFD

L A Dansie

R Denham, OAM

Dr G A Davies, AM, RFD, ED

Dr R M Edwards, OAM

Dr B J Fotheringham, AM

R J Greig, OAM

D C Heard

M Jackson Nelson, AC, CVO, MBE

V W Kollosche

Lady Neal, AM

Sir Eric Neal, AC, CVO

M A Nunn

E Scarce

A J Watt, LVO, QPM

COMMANDERS

A L Andersen

B G Battersby

R S Beahl

M Beard

P A Bird

G B Brewer

D J Bridges

Dr R Britten-Jones, AO

G Curtis, OAM

K W Dansie

D V V De Giglio, ASM

R Dippy

E M Doman, OAM

Lady Dunstan

J Dudzinski

Dr J Flett, AM

C Gerner

P Gill

M E Gove

S R Hall

P R Hawkins

Dr F F Heddle, OAM

N Hender, BEM

Dr V Humeniuk

A Inglis

P Lorimer, OAM, JP

Dr S McGovern

J Marshall

V Pavlik

K Peach

J A Rawes, OAM

B J Rayson, JP

L W Rogers

H T R Rogerson

R G Schilling, JP

S P Sperou, JP

D D Thomas, OAM, JP
G A Woods
C G Wright, JP
Dr J F Young

CHAPLAINS

The Right Reverend I G C George, AO

TASMANIA

KNIGHTS AND DAMES OF GRACE

His Excellency Peter Underwood, AC—Deputy Prior
Justice William Cox, AC, RFD, ED
M W Barrett, AM
K Brown
R A Cooper, BEM
J Cox
R E Graham
Lady Green
The Honourable Sir Guy Green, AC, KBE, CVO
K J Milbourne, OAM
V F Reeve
F Underwood
Colonel J D Stewart, MC

COMMANDERS

E M Allen, BEM
The Honourable Justice A M Blow, OAM
D Burns
K Burns
R L Byrne, RFD
J F Byrne
R Cowie, OAM
E C Edwards
M Jacobson
Professor D Lees
Major General G Melick, AO, RFD, SC
S D Miller
D Reynolds
C Smith
Dr J M B Wane
J Weeks

CHAPLAIN

Reverend C Dann

VICTORIA

KNIGHTS OF JUSTICE

The Right Reverend Dr P Hollingworth, AC, OBE
The Right Honourable Sir Ninian Stephen, KG, AK,
GCMG, GCVO, KBE, QC

KNIGHTS AND DAMES OF GRACE

His Excellency, Mr Alex Chernov, AO, QC—Deputy Prior
D A Bache
J N Blackstock
R J Bluck, AM, RFD
Dr E Brentnall, MBE, OAM
A Bromwich
D Buchanan CBE
P J Burke
B Carey
E Chernov
Lady Cowen
J F Crennan
F R Davidson
B J Davis

D de Kretser, AC
J de Kretser
W P Deakes
W J Foley
L Glover
The Honourable Sir James Gobbo, AC, CVO
M Goodall, OAM
S R Granger, BEM
A Hollingworth
J Landy, AC, MBE
L Landy
E A Mason
Dr J A Mawdsley
J Patterson
Major General F E Poke, AO, RFD, ED
M I Switzer

COMMANDERS

Associate Professor F L Archer, OAM
Sister Y L Bird
G F Blackstock
Dr J W Byrne
E J Calvert-Jones, AO
B Cantlon, MBE
M B Carey
D Cawte
D F Cochrane
P Cudlipp
J Currie
C R Curwen, CVO, OBE
Dr A S Davis
N Dine, JP
A C Donald
T Duncan
J Dunlop
G Flatt
B E Granger
B E Gronow
J W Humphrey
J W Ireland
G R Jackson
G Keane
Dr P C Leffler
W S Mackieson, JP
A Marshall
J Marshall
J T McRae
S I Miller, AO, LVO, QPM
P Neylon
I Nicolson
A Oxford ASM, OAM
J D Penaluna
M J Penaluna
M D Phelan
I V Rogers
Prof J V Rosenfeld, AM, OBE
M Sellar
G E Shaw
C H Smith
Lady Stephen
D Taylor
C Wassertheil
A G Williams
C E Williams

CHAPLAIN

The Most Reverend Dr P L Freier
The Very Reverend D J L Richardson

WESTERN AUSTRALIA**KNIGHTS AND DAMES OF GRACE**

His Excellency Mr Malcolm McCusker, AO,
CVO, QC—Knight Commander
B A Andrews, ASM
W J Barker, CD
R Blizzard
R G Donaldson, OAM
G Ferguson
D E Franklin, BEM
J Johnston, OAM
I L Kaye-Eddie, ASM
Dr T Hamilton, AM
M Isbister, ASM, OAM
G A King
T McCusker
Dr K Michael, AC
J Michael
M Muirhead, OAM
Wing Commander Dr H F Oser, ASM
J E Ree
K J Young

COMMANDERS

A J Ahern, ASM
P G Bates
M J Cockman, OAM
Dr K Collins, AM
G B Crandell
J Di Masi
L Fiori
D J Gildersleeve
M Godwell
B K Hampson
O D Hedemann, OAM, RFD, JP
R N Jesson
J C Jones
Dr E Khangure
Dr K R Littlewood
B F McInerney, OAM, CD
D C B Mouchemore, CD
J Neave
N E Olsen
R Passmore, OAM
Lieutenant Colonel Dr R L Pearce, AM, RFD, JP
R Reid, AM
C Schelfhout
J D Snowdon, OAM
D J Stewart, OAM
K Swansen
A Williams
J L Williams
J M Williams
P S Wood, JP

SUB PRELATE

The Most Reverend R Herft, AM

APPENDIX 7. AUDITOR'S REPORT AND FINANCIAL STATEMENTS



ManserTierney&Johnston
Chartered Accountants

ST. JOHN AMBULANCE AUSTRALIA INCORPORATED
ABN 83 373 110 633

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST. JOHN AMBULANCE AUSTRALIA INCORPORATED

Report on the Financial Statements

We have audited the accompanying financial statements of St. John Ambulance Australia Incorporated (the association), which comprises the statement of financial position as at 31 December 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

Committee's Responsibility for the Financial Statements

The committee of the association is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Associations Incorporation Act 1991 (ACT) and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion

.../2

Manser Tierney & Johnston ABN 33 361 646 430

Taxation • Self Managed Superannuation • Audit & Assurance • Business Advice

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Fax. 02 9487 2109 Web. www.mansertj.com.au

Liability limited by a scheme
approved under professional
standards legislation



ST. JOHN AMBULANCE AUSTRALIA INCORPORATED
ABN 83 373 110 633

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
ST. JOHN AMBULANCE AUSTRALIA INCORPORATED

Auditor's Opinion

In our opinion, the financial statements of St. John Ambulance Australia Incorporated are in accordance with the Associations Incorporation Act 1991 (ACT), including:

- i) giving a true and fair view of the association's financial position as at 31 December 2013 and of its performance for the year ended on that date; and
- ii) complying with Australian Accounting Standards as disclosed at Note 1.

Signed at Wahroonga this 5 day of March 2014.

MANSER TIERNEY & JOHNSTON
Chartered Accountants

PETER C. VILIMAA
Partner

COMMITTEE'S REPORT

Your committee members submit the financial statements of St John Ambulance Australia Inc for the financial year ended 31 December 2013.

COMMITTEE MEMBERS

The names of committee members throughout the year and at the date of this report are:

Dr N R Conn	to 24.06.2013
Professor M R Compton	
Ms S A Hasler	
Mr A Eade	
Dr M Campion	
Dr V P Efstathis	
Mr M J Mooney	
Mr J R Quantrill	to 31.12.2013
Mr G A King	
Mr G Brewer	
Mr Greg Melick	
The Honourable P E J Collins	to 16.3.2013
Professor P Arbon	to 21.3.2013
Mr Cameron Oxley	
Mr A Del Pino Martin	
Mr T Thirlwell	from 16.3.2013
Mr A McLachlan	from 24.05.2013
Professor P Leggatt	from 8.9.2013
Ms J Brooks	from 31.12.2013

PRINCIPAL ACTIVITIES

The principal activity of the association during the financial year

- The national administration and policy making of St John Ambulance Australia and its charitable first aid and community service work.
- The printing and publication of texts and books for the teaching of first aid and ancillary subjects, and for the instruction of members of the organisation.
- The assembly and supply of first aid kits and associated items to members of St John Ambulance Australia and through State and Territory organisations to the general public.

SIGNIFICANT CHANGES

No significant changes in the nature of this activity occurred during the financial year.

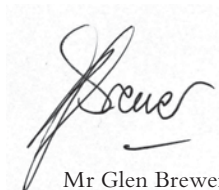
OPERATING RESULT

The net surplus/(deficit) of the association for the financial year amounted to \$1 343 865

Signed in accordance with a resolution of the members of the committee.



Professor Mark Compton
Chancellor



Mr Glen Brewer
Receiver General

Dated this twenty-seventh day of March 2014

STATEMENT BY MEMBERS OF THE COMMITTEE

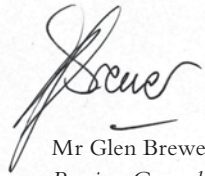
In the opinion of the committee the financial report as set out on pages to 27 to 46:

1. presents a true and fair view of the financial position of St John Ambulance Australia Inc. as at 31 December 2013 and its performance for the year ended on that date in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board.
2. at the date of this statement, there are reasonable grounds to believe that St John Ambulance Australia Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



Professor Mark Compton
Chancellor



Mr Glen Brewer
Receiver General

Dated this twenty-seventh day of March 2014

STATEMENT OF COMPREHENSIVE INCOME

for the year ended 31 December 2013

	Note	2013	2012
		\$	\$
Revenues from ordinary activities	2	7 553 744	7 162 199
Cost of sales of publications, first aid kits and components and uniforms	3a.	(4 096 284)	(3 454 515)
Employee benefits expense		(1 317 139)	(1 234 961)
Depreciation and amortisation expenses		(73 647)	(74 791)
Other expenses from ordinary activities		(1 652 475)	(1 724 944)
Net current year surplus	3d.	414 199	672 988
Other comprehensive income			
Net gain on remeasurement of managed investments		929 666	596 748
Total Other comprehensive income for the year		929 666	596 748
Total comprehensive income for the year		1 343 865	1 269 736

STATEMENT OF FINANCIAL POSITION

for the year ended 31 December 2013

	Note	2013 \$	2012 \$
Current Assets			
Cash assets	4	4 211 874	6 261 800
Receivables	5	1 197 160	1 087 377
Inventories	6	682 380	792 084
Other	7	93 430	142 714
Total Current Assets		<u>6 184 844</u>	<u>8 283 975</u>
Non-Current Assets			
Other financial assets	8	9 960 138	8 740 223
Property, plant & equipment	9	2 305 006	354 950
Total Non-Current Assets		<u>12 265 144</u>	<u>9 095 173</u>
Total Assets		<u>18 449 988</u>	<u>17 379 148</u>
Current Liabilities			
Payables	10	240 934	532 347
Provisions	11	165 784	157 407
Other	12	50 021	40 008
Total Current Liabilities		<u>456 740</u>	<u>729 762</u>
Non-Current Liabilities			
Total Non-Current Liabilities		<u>—</u>	<u>—</u>
Total Liabilities		<u>456 740</u>	<u>729 762</u>
Net Assets		<u>17 993 249</u>	<u>16 649 386</u>
Equity			
Reserves	13	1 079 441	1 637 722
Retained surplus	14	16 913 808	15 011 664
Total Equity		<u>17 993 249</u>	<u>16 649 386</u>

STATEMENT OF CASH FLOWS

for the year ended 31 December 2013

	Note	2013	2012
		\$	\$
Cash Flow from Operating Activities			
Receipts from customers		6 789 281	6 501 622
Investment Income		365 903	265 113
Payments to suppliers and employees		(7 176 768)	(6 258 078)
Net cash provided by (used in) operating activities	20b.	<u>(21 584)</u>	<u>508 657</u>
Cash Flow from Investing Activities			
Proceeds from sale of property, plant and equipment		20 999	11 779
Payment for property and plant		(2 049 341)	(66 045)
Purchase of Shares		–	(8 758)
Transfer to Bell Reserve		–	(150 000)
Net cash provided by (used in) investing activities		<u>(2 028 342)</u>	<u>(213 024)</u>
Cash flow from Financing Activities		<u>–</u>	<u>–</u>
Net increase (decrease) in cash held		(2 049 926)	295 633
Cash at beginning of the year		6 261 800	5 966 167
Cash at end of the year	20a.	<u>4 211 874</u>	<u>6 261 800</u>

STATEMENT OF CHANGES IN EQUITY

for the year ended 31 December 2013

	Note	2013	2012
		\$	\$
Reserves	13		
Opening Balance 1 January		1 637 722	1 846 549
Add: Movements to/(from) Reserves		(558 281)	(208 827)
Closing Balance 31 December		1 079 441	1 637 722
Retained Profits	14		
Retained profits at 1 January		15 011 662	13 533 098
<u>Add:</u> Operating Surplus/(Deficit) for the Year		1 343 865	1 269 736
		16 355 527	14 802 834
<u>Add:</u> Transfers (to)/ from Reserves		558 281	208 827
Retained profits at 31 December		16 913 808	15 011 662
TOTAL EQUITY		17 993 249	16 649 384

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2013

The financial statements cover St John Ambulance Australia Inc as an individual entity.

St John Ambulance Australia Inc is an association incorporated in Australian Capital Territory under the *Associations Incorporation Act 1991*.

Note 1. Summary of significant accounting policies

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, (including *Australian Accounting Interpretations*) and the Associations Incorporation Act 1981. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on 27th March 2013 by the members of the Committee.

Accounting policies

a. Income Tax

The Association is exempt from income tax under Subdivision 50-B of the *Income Tax Assessment Act 1997*.

b. Inventories on hand

Inventories held for sale are measured at the lower of cost and net realisable value. Costs are assigned on the basis of weighted average costs.

c. Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment

Plant and equipment is measured on the cost basis and is therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount. Note 1(f) for details of impairment).

Depreciation

The depreciable amount of all fixed assets, including buildings and capitalised lease assets, is depreciated on a straight-line basis over the asset's useful life commencing from the time the asset is available for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

<i>Class of Fixed Asset</i>	<i>Depreciation Rate</i>
Leasehold improvements	10%
Leased plant and equipment	10%
Office equipment	13% to 33.3%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained earnings.

d. Leases

Leases of property, plant and equipment, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recognising an asset and a liability at the lower of the amount equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the association will obtain ownership of the asset or ownership over the term of the lease.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

e. Financial instruments

Investments are measured at market value. The increase in market value of investments has been included as other comprehensive income.

The carrying amount of investments is reviewed annually by Directors to ensure it is not in excess of the recoverable amount of these investments. The recoverable amount is assessed from the quoted until prices in the managed funds.

The expected cash flows from investments have not been discounted to present values in determining recoverable amounts.

f. Impairment of assets

At the end of each reporting period, the association assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs to sell and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

g. Employee benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy any vesting requirements. Those cash outflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

h. Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

i. Accounts receivable and other debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from customers for goods sold in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest rate method, less any provision for impairment. Refer to Note 1(e) for further discussion on the determination of impairment losses.

j. Revenue and other income

Non-reciprocal grant revenue is recognised in the statement of comprehensive income when the association obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the association and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the association incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

The association receives non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of comprehensive income.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

All revenue is stated net of the amount of goods and services tax (GST).

k. Borrowing costs

Borrowing costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognised in profit or loss in the period in which they are incurred.

l. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

m. Comparative figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Where the association has retrospectively applied an accounting policy, made a retrospective restatement or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

n. Accounts payable and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

o. Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

NOTES TO THE FINANCIAL STATEMENTS

Note	Note	2013 \$	2012 \$
2 REVENUE			
Operating Activities:			
State & Territory Contributions		2 243 008	2 208 900
Sale of publications		749 064	829 237
Sale of First Aid kits, components and uniforms		3 758 646	3 212 386
Donations		70 249	53 268
Other		88 470	130 685
		<u>6 909 437</u>	<u>6 434 475</u>
Non-operating Activities:			
Interest receivable		195 601	238 965
Return on managed investments		386 512	472 760
Net Gain on disposal of property, plant & equipment		(4 638)	–
Sponsorship		66 832	16 000
Unrealised gain on investments		929 666	596 748
		<u>1 573 973</u>	<u>1 324 472</u>
Total Revenue		<u>8 483 410</u>	<u>7 758 947</u>
3 SURPLUS FROM ORDINARY ACTIVITIES			
Surplus from ordinary activities has been determined after:			
a. Expenses:			
Cost of publication sales		503 072	610 392
Cost of First Aid kits, components and uniforms		3 593 212	2 844 123
Depreciation of property, plant & equipment		73 647	74 791
Net loss on disposal of plant & equipment		4 638	–
Stock write offs		52 192	2 532
Remuneration of the auditor – audit or review		14 400	14 192
b. Revenue and net gains (losses)			
Net gain (loss) on disposal of property, plant & equipment		(4 638)	–
Unrealised gain on investments		929 666	596 748
c. Significant revenues and expenses:			
The following revenue and expense items are relevant in explaining the financial performance:			
Contributions receivable from States & Territories		2 243 008	2 208 900
Publications, Merchandise and Memorabilia sales revenue received from States and Territories		<u>870 592</u>	<u>912 461</u>
d. Surplus (deficit) by function:			
National Office		1 294 280	1 244 942
National Product Sourcing Unit		49 585	24 794
		<u>1 343 865</u>	<u>1 269 736</u>
4 CASH ASSETS			
Cash on hand		1 300	1 300
Cash at bank		386 598	449 653
Cash on deposit		<u>3 823 976</u>	<u>5 810 847</u>
		<u>4 211 874</u>	<u>6 261 800</u>

Note		Note	2013 \$	2012 \$
5	RECEIVABLES			
	Current			
	Trade Receivables		1 124	234 029
	Other receivables		290 730	—
	Related entities		905 306	853 348
			<u>1 197 160</u>	<u>1 087 377</u>
6	INVENTORIES			
	Current			
	Raw materials and component stores at cost		251 840	214 451
	Publications at cost		254 105	577 633
	Work in progress at cost - Publications		53 587	—
	Merchandise and Memorabilia at cost		122 848	—
			<u>682 380</u>	<u>792 084</u>
7	OTHER ASSETS			
	Prepayments		<u>93 430</u>	<u>142 714</u>
8	OTHER FINANCIAL ASSETS			
	Managed investments - at market value		9 960 138	8 740 223
			<u>9 960 138</u>	<u>8 740 223</u>
9	PROPERTY, PLANT AND EQUIPMENT			
	Plant and Equipment			
	Plant and equipment - at cost		642 960	635 409
	Less accumulated depreciation		(344 381)	(280 460)
			<u>298 580</u>	<u>354 950</u>
	Land and Buildings - at cost		<u>1 932 426</u>	<u>—</u>
	Less accumulated depreciation		—	—
			<u>1 932 426</u>	<u>—</u>
	Leashold improvements		74 000	—
	Less accumulated depreciation		—	—
			<u>74 000</u>	<u>—</u>
	<i>Total Plant and Equipment</i>		<u>2 305 006</u>	<u>354 950</u>
	<i>Total Property, Plant and Equipment</i>		<u>2 305 006</u>	<u>354 950</u>
	MOVEMENT IN CARRYING AMOUNTS:			
	<u>Plant and Equipment</u>			
	Balance at beginning of year		354 950	375 475
	Additions		42 914	66 045
	Disposals		(20 999)	(11 779)
	Depreciation expense		(73 647)	(74 791)
	Profit/(Loss) on disposals		(4 638)	—
	Carrying amount at end of year		<u>298 580</u>	<u>354 950</u>
	<u>Land and Buildings</u>			
	Balance at beginning of year		—	—
	Additions		1 932 426	—
	Disposals		—	—
	Depreciation expense		—	—
	Profit/(Loss) on disposals		—	—
	Carrying amount at end of year		<u>1 932 426</u>	<u>—</u>

Note	Note	2013 \$	2012 \$
<u>Leasehold Improvements</u>			
	Balance at beginning of year	—	—
	Additions	74 000	—
	Disposals	—	—
	Depreciation expense	—	—
	Profit/(Loss) on disposals	—	—
	Carrying amount at end of year	74 000	—
10	PAYABLES		
	Trade creditors	186 958	494 415
	Sundry creditors		
	Related entities		
	Accrued expenses	53 977	37 932
	Other		
		240 934	532 347
11	PROVISIONS AND EMPLOYEE ENTITLEMENTS		
	Current		
	Employee Entitlements (Long service)	65 623	52 390
	Employee Entitlements (Annual leave)	100 161	105 017
		165 784	157 407
	Non-Current		
	Employee Entitlements (Long service)	—	—
		—	—
	Number of employees at year end	14	15
12	RESTRICTED FUNDS		
	Current		
	Overseas Aid	50 021	40 008
		50 021	40 008
13	RESERVES		
	Ophthalmic Reserve	26 788	30 935
	Publications Development Reserve	695 119	695 239
	National Office Foundation Reserve	111 540	157 550
	National Office Reserves	—	540 000
	National Office Marketing Reserve	51 534	47 523
	Norma Bell Youth Reserve	194 460	166 475
		1 079 441	1 637 722
	Ophthalmic Reserve		
	<i>Movements during the year:</i>		
	Opening balance	30 935	25 501
	Donations & interest received	31 624	72 234
	Expenditure incurred	(35 770)	(66 801)
	Closing balance	26 788	30 935
	The ophthalmic branch reserve records the surplus of donations received over the costs associated with Ophthalmic Outreach Programs in Jerusalem and Australia.		
	Publications Development Reserve		
	<i>Movements during the year:</i>		
	Opening balance	695 239	642 443
	Annual program increments	(120)	52 796
	Annual program decrements	—	—
	Closing balance	695 119	695 239

Note	Note	2013 \$	2012 \$
The publications development reserve records the annual surplus/deficit associated with this stand-alone business activity so as to provide a pool for the future development of new/ revised First Aid training publications.			
National Office Foundation Reserve			
<i>Movements during the year:</i>			
Opening balance		157 550	211 765
Annual program increments		–	–
Annual program decrements		(46 010)	(54 215)
Closing balance		<u>111 540</u>	<u>157 550</u>
The National Office Foundation reserve records the annual surplus/deficit associated with the balance of monies transferred from the St John Ambulance Foundation.			
National Office Reserves			
Opening balance		540 000	540 000
Annual program increments		–	–
Annual program decrements		(540 000)	–
Closing balance		<u>–</u>	<u>540 000</u>
The National Office reserve records the funding available for Board approved initiatives.			
National Office Marketing Reserve			
<i>Movements during the year:</i>			
Opening balance		47 523	276 840
Annual program increments		4 010	–
Annual program decrements		–	(229 317)
Closing balance		<u>51 534</u>	<u>47 523</u>
The National Office marketing reserve records the funding available for marketing initiatives.			
Norma Bell Youth Reserve			
<i>Movements during the year:</i>			
Opening balance		166 475	150 000
Annual program increments		27 985	16 475
Annual program decrements		–	–
Closing balance		<u>194 460</u>	<u>166 475</u>
The Norma Bell Youth Reserve records the funding available for youth initiatives.			
14	RETAINED SURPLUS		
Accumulated surplus at the beginning of the financial year		15 011 662	13 533 098
Net surplus (deficit) attributable to the Association		1 343 865	1 269 736
Transfer (to) from Ophthalmic Reserve	13	4 146	(5 433)
Transfer (to) from Publications Development Reserve	13	120	(52 796)
Transfer (to) from National Office Funding Reserve	13	46 010	54 215
Transfer (to) from National Office Marketing Reserve	13	(4 010)	229 317
Transfer (to) from National Office Reserves		540 000	–
Transfer (to) Norma Bell Youth Reserve		(27 985)	(16 475)
Transfers to reserves		–	–
Accumulated surplus at the end of the financial year		<u>16 913 808</u>	<u>15 011 662</u>

Note		Note	2013 \$	2012 \$
15	CAPITAL COMMITMENTS In December 2013, St John purchased a new building in Deakin, ACT. At the end of December 31st there was a contract in place to refurbish the building. As at the 31st December 2013 there was a commitment of approx \$40k remaining in relation to the building contract.			
16	CONTINGENT LIABILITIES The Directors are not aware of any contingent liabilities.			
17	SUBSEQUENT EVENTS In February 2014, St John Ambulance Australia Inc moved to offices in Deakin, in addition to the purchase cost, there is a budgeted allowance of \$350k for refurbishment and make good cost. In 2014 the existing fittings and fixtures of the property at the Realm will be written off, the estimated amount is around \$140k			
18	ECONOMIC DEPENDENCE The Association is economically dependent on the operating entities of St John Ambulance in each State and Territory of Australia. Details of the funding contributions and sales to those entities are detailed in Note 3c.			
19	RELATED ENTITIES St John Ambulance Australia Inc (the Association) is the incorporated operating body of the Priory in Australia of the Most Venerable Order of the Hospital of St John of Jerusalem (the Order). The Order is incorporated by Royal Charter. Internationally, the Association is related to the Grand Council of the Order as the governing body of the Order. During the year the Association contributed amounts totalling \$135,935 towards the operating costs of the Grand Council and incurred conference costs of \$24,409 Within Australia, the Association is related to operating and trustee entities in each State and Territory of Australia through the authority of the Association's constitution and the Royal Charter which is recognised in the constitutional documents of each State and Territory entity. Directors of the Association received no remuneration in respect of their position.			
20	SEGMENT REPORTING The Association operates in a single geographical segment – Australia – through its State/Territory operational entities. The Association operates in the field of development and publication of first aid material and products and the promotion of humanitarian causes.			

Note	Note	2013 \$	2012 \$
20 CASH FLOW INFORMATION			
20a. Reconciliation of Cash			
Cash at end of the financial year as shown in the statements of cash flows is reconciled to the related items in the statement of financial position as follows:			
Cash on hand		1 300	1 300
Cash at bank		386 598	449 653
Cash on deposit		3 823 976	5 810 847
Bank overdraft		4 211 874	6 261 800
20b. Reconciliation of cash flow from operations with profit from ordinary activities after tax			
Surplus (Deficit) from ordinary activities		1 343 865	1 269 736
Non-cash flows in surplus (deficit) from ordinary activities			
Amortisation			
Depreciation		73 647	74 791
Net gains on disposal of plant and equipment		4 638	—
Increase in market value of investments		(929 666)	(596 748)
Return on investments		(278 296)	(321 717)
Changes in assets and liabilities			
Decrease (increase) in receivables		(124 735)	124 060
Decrease (increase) in other assets		49 284	(84 767)
Decrease (increase) in inventories		109 703	(61 130)
(Decrease) increase in payables		(288 414)	171 781
(Decrease) increase in provisions		18 390	(67 349)
Cash flows from operations		(21 584)	508 657
21 ASSOCIATION DETAILS			
The registered office of the Association is:			
10–12 Campion Street			
Deakin West ACT 2600			
The principal place of business of the Association is:			
10–12 Campion Street			
Deakin West ACT 2600			
22 FINANCIAL RISK MANAGEMENT			
The associations financial instruments consist mainly of deposits with banks and short-term and long-term investment, managed investments, accounts receivable and payable.			
The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:			
Financial Assets			
Cash and cash equivalents	4	4 211 874	6 261 800
Accounts receivable and other debtors		1 197 160	1 087 377
Managed Investments	8	9 960 138	8 740 223
Total Financial Assets		15 369 172	16 089 400
Financial Liabilities			
Trade and other payables	10	240 934	532 347
Total Financial Liabilities		240 934	532 347

Note	Note	2013	2012
		\$	\$
22 – Financial Risk Management (cont'd)			

Financial Risk Management Policies

The directors overall risk management strategy seeks to assist the association in meeting its financial targets, whilst minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by the directors on a regular basis. These include credit risk policies and future cash flow requirements.

Specific Financial Risk Exposures and Management

The main risks the association is exposed to through its financial instruments are credit risk, liquidity risk and market risk relating to interest rate risk and equity price risk.

a. Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss for the association.

Credit Risk Exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying value and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

Trade and other receivables that are neither past due or impaired are considered to be of high credit quality.

Credit risk related to balances with banks and other financial institutions is managed by the directors.

b. Liquidity risk

Liquidity risk arises from the possibility that the association might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities.

The association manages this risk through the following mechanisms:

- preparing forward looking cash flow analysis in relation to its operational, investing and financing activities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The following tables reflect an undiscounted contractual maturity analysis for financial liabilities.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates.

22 – Financial Risk Management (cont'd)
Financial liability and financial asset maturity analysis

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2013	2012	2013	2012	2013	2012	2013	2012
	\$	\$	\$	\$	\$	\$	\$	\$
Financial liabilities – due for payment								
Trade and other payables	240 934	532 347	–	–	–	–	240 934	532 347
Total expected outflows	240 934	532 347	–	–	–	–	240 934	532 347
Financial assets – cash flows realisable								
Cash and cash equivalents	4 211 874	6 261 800	–	–	–	–	4 211 874	6 261 800
Accounts Receivable and other debtors	1 197 160	1 087 377	–	–	–	–	1 197 160	1 087 377
Managed Investments	9 960 138	8 740 223	–	–	–	–	9 960 138	8 740 223
Total anticipated inflows	15 369 172	16 089 400	–	–	–	–	15 369 172	16 089 400
Net (outflow)/inflow on financial instruments	15 128 238	15 557 053	–	–	–	–	15 128 238	15 557 053

22 – Financial Risk Management (cont'd)

c. Market risk

i. Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

ii. Price Risk

Price risks relates to the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices of securities held.

The association is exposed to securities price risk on investments held for trading or for medium to longer terms. Such risk is managed through diversification across industries and geographical locations.

Sensitivity Analysis

The following table illustrates sensitivities to the association's exposures to changes in interest rates and market prices of securities held. The table indicates the impact on how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible. These sensitivities assume that the movement in a particular variables is independent of other variables.

	Profit \$	Equity \$
Year ended 31 December 2013		
+/- 10% in managed investments	+/- 996 013	+/- 996 013
+/- 2% in interest rates	+/- 76 479	+/- 76 479
Year ended 31 December 2012		
+/- 10% in managed investments	+/- 874 022	+/- 874 022
+/- 2% in interest rates	+/- 114 320	+/- 114 320

No sensitivity analysis has been performed on foreign exchange risk as the company is not exposed to foreign current fluctuations.

Net Fair Values

Fair value estimation

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

23 – CAPITAL MANAGEMENT

The directors control the capital of the association to ensure adequate cash flows and that returns from investments are maximised and ensure that the overall risk management strategy is in line with this objective.

Risk management policies are approved and reviewed by the directors on a regular basis. These include credit risk policies and future cash flow requirements.

The association's capital consists of financial liabilities, supported by financial assets.

Management effectively manages the association's capital by assessing the financial risks and responding to changes in these risks and in the market. These responses may include the consideration of debt levels.

There have been no changes to the strategy adopted by management to control the capital of the association since the previous year.

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