



ST JOHN AMBULANCE AUSTRALIA ANNUAL REPORT 2012

for 12 months ending 31 December 2012



The Humanitarian Mission of the Order

The encouragement and promotion of all work of humanity and charity, for the relief of persons in sickness, distress, suffering or danger, without distinction of race, class or creed.

Our Goals

We will:

1. Make first aid a part of everybody's life.
2. Be the leading provider of first aid services, training and products.
3. Provide first aid related services which build community and individual resilience.
4. Provide highly accessible and effective ambulance services where contracted by Government.

Our Strategies

We will follow the endorsed One St John Policies and Standards, and in particular:

1. Ensure our people are well trained and treated with professionalism and respect.
2. Ensure long term financial sustainability by growing revenue and managing costs.
3. Employ contemporary professional principles in governance and management.
4. Continue to strengthen the St John brand.
5. Deliver quality products and services to meet customer and stakeholder needs.
6. Support The Order of St John and collaborate with other St John entities.

Our Values

St John is a charity in the Australian community working For the Service of Humanity.

Our vision for the future, whether acting alone or in partnership with others, is the provision of charitable and humanitarian services to individuals, groups and organisations.










Our relief work for persons in sickness, distress, suffering or danger recognises no barrier of race, colour or creed.

Funds raised for the services St John provides are a means for achieving our overall humanitarian objectives.

Fundraising is not, nor will be allowed to become, an end in itself. St John takes pride in its volunteer ethos, its ethical standards and its independence.

These together provide the firm foundation on which St John determines the best means of achieving the objectives to which it is dedicated.

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The Chancellor

I am pleased to present the Annual Report of St John Ambulance Australia for 2012.

The first section of this Annual Report reveals that it has been a very active and successful year for St John in Australia. First aid training activity has increased with the expansion of first aid in schools, first aid training for disadvantaged groups, community education and the use of e-learning. There was an increase in the number of defibrillators deployed in the community and a new range of first aid kits was introduced. The provision of ambulance and patient transport services under contract to State and Territory Governments continues to strengthen.

The second section of this Report highlights the work of the national St John entity and of the Australia Office which supports The Priory. It continues to ensure that the development of St John Ambulance throughout Australia exceeds 'the sum of its parts' by centralised development of training resources and publications, the coordination of product supply and through facilitating the sharing of best practice wherever the St John name appears.



St John Week in Sydney

A particular highlight for me this year was the week of St John activities held in Sydney during May. The hosting of The Order's 2012 Grand Council meeting in Sydney provided an opportunity to showcase Sydney and St John's work in Australia to the international St John community. Our international colleagues participated in a memorable investiture ceremony in the Great Hall in Sydney University on Sunday 20 May, highlighted by the introduction of no less than 92 young people to the Lord Prior to receive their Grand Prior's Award.

The Grand Council activities were preceded by our own member Convention and the inaugural national Conference. The member Convention included an outstanding international historical seminar, with presentations by most Pories and the St John Eye Hospital. Further details of these activities are provided later in this report.

St John International

In May 2012, I concluded a three year term as a member of the Steering Committee of Grand Council. I was honoured to be the first Chancellor appointed to this Committee from any of the Pories worldwide, and am pleased to report that the rotation of Pories/Chancellors through the Steering Committee will continue into the future.

St John Ambulance Australia was asked to provide assistance with the redevelopment of St John Associations in Papua New Guinea and the Solomon Islands. During 2012, training in advanced first aid skills and training in delivery and assessment skills were delivered in Honiara and Port Moresby. This training has built the capacity of the local St John organisations and will assist in building community resilience in these countries. We also provided St John Solomon Islands with equipment to assist with delivery of first aid services at particular major events. We continued to provide cash assistance under the Emergency Relief Fund.

Youth

The first two recipients of the Harper Endowment Scholarship, Ian Morrison and Nathan Beencke, completed their scholarships and made excellent presentations to Convention on their results. The next Scholarship was awarded to Scott Santinon from Victoria to investigate the establishment of a network of youth peer supporters to support St John young people following critical incidents. St John Ambulance Australia will be forever grateful to the Peter Harper family for their establishment and ongoing support of this program.

During 2012, it was agreed that the bequest received from the late Ms Norma Bell would be used to support two national Youth Leader awards, enabling the award recipients to attend the St John national member Convention.

In conclusion

Since this will be my last report as Chancellor, I take this opportunity to thank a number of people who have helped make my time in the chair so satisfying and, I believe, fruitful for St John Ambulance Australia.

First, my warm thanks to the Lord Prior, Professor Anthony Mellows OBE TD for opening up for me a broad international view of the St John family and the challenges, as well as the opportunities, we face together.

I am indebted to the Priors I served, their Excellencies Major-General (Retd) Michael Jeffery AC MC and Ms Quentin Bryce AC for their staunch support of me and St John Ambulance Australia over six years. A similar debt is owed to the State Governors and the Administrators of the Northern Territory who have contributed so much to St John as its Deputy Priors.

I would particularly like to acknowledge the support from an exceptional group of people who have served as Directors of the Australia Board. All have been prepared to allocate many hours from already busy working lives into fashioning 'a charity that works in a business-like way'. They have demonstrated many times that there is strength in both our diversity and our unity as a national organisation.

The demanding task of managing the national St John tasks has been carried during my term of office by two very capable Chief Executives, Len Fiori and Peter LeCornu. My grateful thanks go to them both, and to their small but dedicated teams in the Australia Office.

Finally, as I have said many times over the years, special thanks must go to all the St John staff and volunteers throughout Australia who make such enormous contributions to our great organisation. Thank you, again, for your unselfish devotion over past years to St John Ambulance Australia, which I know will only strengthen in the future as One St John.

Dr Neil Conn AO GCSjt
Chancellor



St John Ambulance in Australia

First Aid Training

The number of Australians trained in first aid in 2012 was almost 500,000, an increase of 10.4% over last year. St John continues to be the leading provider of first aid training in Australia.

Flexible Learning

St John increased flexible and blended learning options in 2012. Anaphylaxis training is available to Victorian teachers through a combination of online learning and classroom delivery. A short online program has been developed to train staff on how to use an AED, so that all staff in a business where an AED is installed can learn the simple steps to use an AED and save a life. This is designed to complement the face-to-face AED training that St John already does for first aiders in the workplace.

St John also developed an online Introduction to First Aid course which provides first aid instruction related to first aid situations that commonly occur in the workplace. It is designed to be included into staff induction programs, normally as part of the workplace health and safety induction.

First Aid in Schools

For a number of years, St John in Western Australia has been offering free first aid classes to school students in lower primary, upper primary and lower secondary. This First Aid Focus program saw approximately 65,000 school students across the State receive valuable first aid skills. In 2012, this program was implemented in ACT and Victoria, with only slight modifications to suit the needs of the specific jurisdictions. In 2012, a total of 80,000 school students have been trained across Australia through this free first aid program. There has been an overwhelmingly positive response to this program, with uptake primarily limited by the funding available to undertake this program. Late in the year, it was agreed to expand this program into all States and Territories in Australia in 2013.

In Tasmania, St John and the Asthma Foundation of Tasmania (AFT) entered into a partnership where St John delivers the accredited Asthma and Anaphylaxis courses which is part of the AFT schools program educating, training and supporting awareness and management of asthma and anaphylaxis within a school context.

During the year, St John also made a submission to the Australian Curriculum, Assessment and Reporting Authority (ACARA) which is currently consulting about the health and physical education national curriculum. St John argued for the inclusion of first aid into all years of schooling. If all school students were trained every year in age-appropriate first aid, it would mean that the Australian community would be much better prepared to respond to emergencies and situations requiring first aid.

Community First Aid Training

Project Survival was initially developed in the ACT as a program to train disadvantaged young people in first aid. In 2012, this program has been implemented in the Northern Territory and South Australia. This program enables people who would not normally have access to first aid training to gain important life-saving skills.

Training

497,994 (i.e. almost 500,000) training certificates issued in 2012 (up 10.4% on previous year)

2.20% of the population trained by St John

1178 trainers

In Victoria, St John implemented a first aid training program for communities at risk because of bush fires. There has been a very positive response to the implementation of this program. The experience with the devastating bushfires in Victoria has shown the importance of everyone in at risk communities having first aid skills.

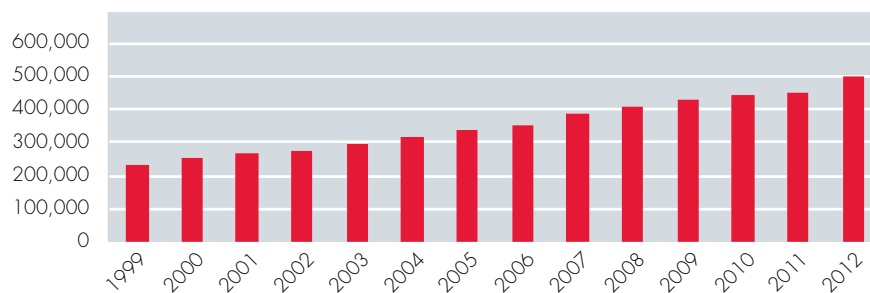
Training for staff on mining and industrial worksites

St John does not only do first aid training but also trains staff to work on mining and industrial sites. In Western Australia and the Northern Territory, St John has been offering such programs for several years with increasing demand. In 2012, St John also started offering this training in Queensland with very strong demand. A national Certificate IV in Health was developed to support the implementation of this program, thereby becoming available for other States and Territories to use.

Learner Driver First Aid

2012 saw the implementation of a short online first aid training program in the Northern Territory, 'First@Scene', as part of a new driver training program. An iPad application was launched in November to support the program. The majority of new Northern Territory drivers will complete this first aid training program as part of their learn-to-drive program. Since commencement of the program there have been 920 participants with 620 licenses issued. St John is committed to encouraging all State and Territory Governments to implement compulsory first aid training for new drivers.

Total number of certificates issued 1999–2012



First Aid Equipment

Code of Practice

In 2012, Safework Australia released a new model first aid code of practice as part of the implementation of the new Workplace Health and Safety legislation throughout Australia. St John has responded by providing a range of tools and services to support enterprises and ensure they are compliant with the new requirements of the first aid code of practice. This means that St John is now offering services in conducting audits, first aid drills as well as providing advice on signage and location and need for first aid rooms.

Defibrillators in the community

St John has long recognised the importance of having automatic defibrillators readily available in the community. These devices save lives when they can be made available quickly and before an ambulance has time to get to the casualty. St John in Western Australia has continued to expand its community responder program which provides defibrillators and trained responders in locations throughout the State with a link to ambulance computer-aided dispatch services. The number of community responder locations has increased by 250% over the past two years.

In 2012, St John in Victoria provided 100 free defibrillators to sporting clubs throughout Victoria, based on need. This program was launched following a number of deaths of promising young sportsmen on Victorian sporting fields in the previous years. Over 900 clubs expressed interest in receiving the free defibrillators along with an online training package to train users in each club. Some of the clubs took advantage of a special pricing for defibrillators to ensure that their club was prepared if they needed it.

New products

St John developed a wider range of products in response to customer needs. These included the heavy crepe and triangular bandages, gauze swabs, dressing and eye pads, gloves and the emergency accident blanket.

St John also launched new packaging for its first aid components. The new packaging not only provided a more up to date look but also included better instructions on how to use the first aid items. St John also developed a range of shelf-ready containers to allow the components to be displayed in retail outlets and shops.

Thanks to two significant grants, St John in South Australia provided all adult First Aid Services members and staff members with fully equipped first aid kits for their cars. The kit was especially designed to enable St John volunteers to respond if they should come across a car accident, and for use when they are not providing first aid at events.

First Aid Services

St John continues to be the leading provider of first aid services at events and in emergencies. St John has 10,000 first aid volunteers that provided almost 1 million of hours of service to the community.

Whilst thankfully St John did not have to provide first aid in a major emergency like the Brisbane floods the previous year, St John did provide first aid in areas affected by bushfires. St John continues to have an essential role in State and Territory Emergency Management Plans. St John continued to build relations with the other emergency services to enable us to respond as part of a cohesive and integrated team.

In Victoria and NSW, St John provided first aid services for new events like Tough Mudder which was particularly challenging in terms of the first aid services required.

New programs have been implemented aimed at recruiting more volunteers. In Victoria, St John launched a 'Rethink Volunteering' campaign which generated interest in different forms of volunteering with St John. Several jurisdictions also implemented new processes designed to simplify the process for new volunteers to apply and be accepted as volunteers.



First Aid Services

3754 Juniors and Cadets

6841 adult volunteers, an increase of almost 700 from previous year

988,823 hours of service delivered, up 64,000 from previous year.

The South Australian Department of Health acknowledged the important hospital prevention capabilities of St John early in the year. As a result, St John in South Australia will transfer patients to health care facilities, recognising through actions rather than words, the care St John provides to the community.

The Olympic Games in London provided an opportunity for a small number of Australian volunteers to attend and work with St John England. Using our international heritage and relationship is largely unique to St John, in that we are able to support other Priories as well as provide occasions for our members that are not normally available to those outside St John.

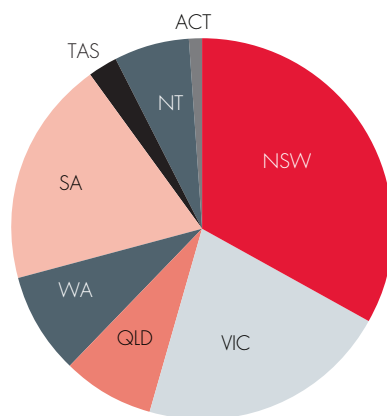
Youth Development

St John currently has more than 3500 Cadets and over 500 Juniors involved in our youth development programs. 2012 marked 90 years of first aid Cadets across the globe, and St John Australia was proud to celebrate this significant milestone with the launch of a new national website for Cadets and Juniors. The website provides the revised Supportive Performance Evaluation tool, the new best practice guidelines for Juniors and Cadets at Events; the updated Junior and Cadet Enrolment and Graduation Ceremonies; and the review of the Sovereign Award requirements to encourage more members to attempt the award.

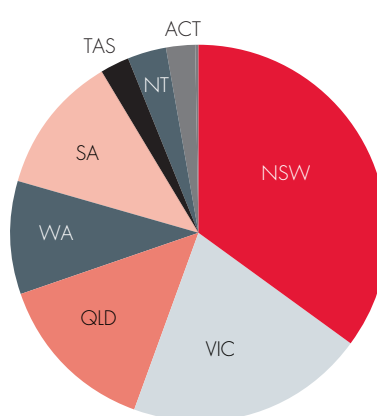
In May 2012, it was an honour for 98 cadets and cadet officers from around the country to receive their Grand Prior award from the Lord Prior during his visit to Sydney. The Grand Prior, HRH Duke of Gloucester was also introduced to over 130 Cadets during a memorable visit to St John NSW's Burwood offices.

Canberra Cadets were recognised in the media for teaching young children how to respond in an emergency situation and how to manage some key basic first aid skills. St John's Dromana College Cadet Division in Victoria also shared the spotlight by organising the first aid kits and supplies for James Castrission and Justin Jones' successful expedition to be the first in 100 years to walk alone and unsupported to the South Pole and back. During Cadet classes, the cadets had a chance to ask James and Justin, via telephone link up throughout the route, various questions about their expedition.

Junior and Cadet members 2012



Adult members 2012



Other Community Services

In addition to its leading first aid training, products and services, St John also offers a range of other community services. Along with the first aid activities, these community services build the resilience of the community. In 2012, 1715 community care volunteers delivered almost 150,000 hours of service to the community. These programs included:

ELDERLY, DISABLED AND DISADVANTAGED

| Service | ACT | QLD | NT | SA | VIC | NSW | TAS |
|--------------------------|-----|-----|----|----|-----|-----|-----|
| Ainslie Village | ● | | | | | | |
| Silver Cord Service | | ● | | | | | |
| Community Care | | | | ● | | | ● |
| Circle of Friends | | | | ● | | | |
| Friends for Older People | | | | ● | ● | | |
| Visiting Friends | | | | | ● | | |

TRANSPORT

| Service | ACT | QLD | NT | SA | VIC | NSW | TAS |
|--------------------------|-----|-----|----|----|-----|-----|-----|
| Transport Access | | ● | | | | | |
| Community Care Transport | | | | | | | ● |
| Ainslie Village | ● | | | | | | |

YOUNG PEOPLE

| Service | ACT | QLD | NT | SA | VIC | NSW | TAS |
|------------------------------|-----|-----|----|----|-----|-----|-----|
| Project Survival | ● | | ● | ● | | | |
| YCare | | | ● | | | | |
| Program to Aid Literacy | | | | | | ● | |
| Immunisation Support Program | | | | | | ● | |

HOSPITAL PATIENTS

| Service | ACT | QLD | NT | SA | VIC | NSW | TAS |
|-------------|-----|-----|----|----|-----|-----|-----|
| Health Care | | ● | | | | | |

In NSW, St John volunteers continued to participate in the Program to Aid Literacy which operates in primary schools across NSW, linking volunteers with a student who needs that extra bit of help with learning. The invaluable Immunisation Support Program run by St John in NSW provides volunteer assistance to the nurses who visit secondary schools to immunise students. In NSW, St John began a program to test the eyes of members of several remote indigenous communities with a view to making recommendations on any further eye surgery required.

In South Australia, St John's Circle of Friends program connects eligible members of the community with activities, groups or individuals which reflect common interests and goals. Over the past twelve months a number of clients achieved their individual goals.

In Queensland, St John launched the Lifelink program, which provides vulnerable people with a 24 hour, 7 day a week service that responds instantly to any call for help. The St John Lifelink is a personal medical alarm, that activates an emergency call to St John where operators can direct a relative, friend, neighbour or emergency services to your home.

Community Care

1715 community care volunteers, down 250 from previous year

147,081 hours of service delivered, down about 11,000 from last year



Total Numbers of Volunteers and Paid Staff

16,184 Volunteers
(up almost 600 from previous year)

2500 Paid Staff

20% of membership
are under 18

38% of membership
are under 26

Ambulance services

St John continued to expand its delivery of ambulance services in Western Australia and Northern Territory. In metropolitan Western Australia, 700 operational staff attended to 184,869 cases in 2011/12, an increase of 7.8 percent over the previous year. In country Western Australia, both career and volunteer staff attended to 54,000 ambulance cases in 2011/12, an increase of 23.8 percent over the previous year. In the Northern Territory, staff attended to 44,454 cases in 2011/12, an increase of 9.4% over the previous year.

In Western Australia, the number of community paramedics has increased from 3 to 14 across the State. St John in Western Australia introduced an electronic patient care record system. The new system means that hospitals can access patient information as the patient is en route, leading to the potential for emergency department staff to start planning treatment before the patient arrives.

In the Northern Territory, funding was secured during the year to train 5 extended care paramedics. The aim is to extend the scope of paramedics and to reduce low acuity presentations to increasingly busy emergency departments. Initial training has commenced and is provided by Edith Cowan University.

St John is increasing its delivery of non emergency patient transport services in response to demand. For example, transport commenced during 2012 in the Mackay Health District in Queensland.



Building Community Resilience

St John conducted in May a major international summit on this theme. The summit included speakers from overseas as well as from across Australia. The summit emphasised the importance of building community resilience through the development of first aid skills. The summit showcased the exceptional work that St John Ambulance Australia has done with emergency services agencies and other community organisations to build community resilience.

The Priory

This section of the annual report highlights the work of the national St John entity, referred to as the 'Priory'. The work of the Priory and the Australian Office focusses on enhancing the St John brand, managing Order matters as well as encouraging best practice and managing collaborative projects. The various reports in this section provide details of the Priory's achievements in each of these areas.

Representation

During 2012, St John provided extensive feedback to the Federal Government on reforms to the not-for-profit sector, most notably through the Tax Office's Charities Consultative Committee and with the Treasury Department. St John provided a formal response to a discussion paper on tax concessions that apply in the not-for-profit sector. In late 2012, the Federal Government established the Australian Charities and Not-for-Profits Commission (ACNC) after significant consultation with the sector.

St John provided a submission to ACARA arguing for the inclusion of first aid in the national curriculum for health and physical education. The St John experience with teaching first aid in schools and to Cadets shows that children can learn important first aid skills and save lives.

Publications

A range of St John publications and print resources used in training courses and sold to the public were updated and reprinted throughout the year, including: *Australian First Aid*, *Apply First Aid Learner Guide*, *Workplace Patient Report* and *Remote Area First Aid: Your field guide*. A new edition of *Emergency First Aid* was produced, that now aligns with new *Apply First Aid* courses offered.

The national publications program is also responsible for publishing and printing of publications to meet member needs. These publications included *First Aider Accreditation*, *First Responder Accreditation* and the 2013 editions of *Preliminary First Aid Re-accreditation* and *St John Re-accreditation*. Volume 11 of the *St John History* journal was published as well as the special edition, Volume 12, which included all the papers from the international speakers during Grand Council in Sydney. During the year early editions of *St John History* were sourced, scanned and uploaded to the national website where all 12 volumes may now be accessed.

A particular highlight in 2012 was the publishing of *Celebrating Women in St John Ambulance Australia* which profiled 140 women who have made a significant contribution to St John in Australia. The book was launched at the St John Member Convention with significant interest shown in its publication.

The online first aid Fact Sheets available on the national website were complimented with the addition of Chinese-translated Fact Sheets which will assist some first aid trainers offering first aid classes in Chinese. Italian, Arabic, Cantonese and Greek have been identified as the other main languages spoken in Australian households, and fact sheets will be developed in these languages in 2013.

In conclusion, thank you to the Chancellor, the Australia Board and the State and Territory Chief Executive Officers for their support. Thank you also to my dedicated and loyal team in Canberra, Sydney and Melbourne, who continue to provide quality and timely services to the States/Territories and members.

Mr Peter LeCornu OStJ
Chief Executive Officer and Priory Secretary





The National Board of the Priory in Australia

Dr Neil Conn AO GCSjt, Chancellor

Professor Mark Compton AM, Vice Chancellor

Professor Paul Arbon AM KStj, Director of Training

Mr Alan Eade ASM CStj, Chief Commissioner

Ms Sally Hasler CStj, Chair, Community Care

Dr Michael Campion CStj, Hospitaller

Mr Peter LeCornu OStj, Chief Executive Officer

The Honourable Peter Collins AM QC CStj, Chair, New South Wales

Mr Michael Mooney AM KStj, Chair, Northern Territory

Mr Vlas Efsthatis OAM RFD KStj, Chair, Queensland

Mr Glen Brewer CStj, Chair, South Australia

Mr Greg Melick, AO RFD SC CStj, Chair, Tasmania

Mr Cameron Oxley OStj, Chair, Victoria

Mr Gerard King KStj, Chair, Western Australia

(Absent: Col. John R Quantrill (Retd) CStj, Chair, Australian Capital Territory;

Mr Aaron del Pino Martin MStj, Chair, Australian Youth Council)





Training

2012 saw the implementation of significant changes to the vocational education system in Australia. In order to respond to these changes and retain our pre-eminence as a national Registered Training Organisation, improvements have been made in the management and delivery of training.

Certificate IV in Health Care

The qualification, *Certificate IV in Health Care (Ambulance)*, has been implemented. The qualification focuses on work in the ambulance industry, by those who provide basic emergency response and transport roles. The resources for this course were submitted to Australian Skills Quality Authority (ASQA) and added to the St John Ambulance Australia scope of delivery. There is particular demand for this course in Queensland.

Blended and flexible delivery of training

Blended and flexible delivery is one of the most in-demand approaches to the delivery of education. St John Ambulance Australia has responded to this demand and launched several on-line training products via the St John e-learning platform. These include Anaphylaxis, Introduction to First Aid, Workplace Infection Control and Defibrillation Awareness. These courses are an extension of our commitment to making first aid training accessible to all.

Research

St John relies on research evidence to ensure that first aid practices are effective and safe. During 2012 St John offered three competitive research scholarships, each valued at \$5000. The scholarships were available for Honours students around Australia undertaking first aid related research. Successful applicants identified gaps in first aid research and had chosen topics that will assist St John in building the scientific evidence to underpin first aid practices.

Medical Advisory Panel

The Medical Advisory Panel (MAP) endorsed a number of changes to first aid protocols following a review of the available medical evidence. It also approved a number of changes to protocols for use when St John delivers its first aid services at events. MAP has started work on developing a website of frequently asked questions related to first aid protocols, for use by trainers and experienced St John members. The website will include references to the research and evidence that supports the answers provided to the questions raised. Members of the Medical Advisory Panel and Medical Experts Panel provided extensive feedback on draft Australian Resuscitation Council guidelines.

Professor Paul Arbon AM KStJ
Director of Training



Product

A range of new kits, components and modules were developed in 2012 in response to customer demand. New national kits in three formats, as well as modules for burns, remote and outdoor, were developed to meet the requirements of the new national first aid Code of Practice.

A social responsibility audit was conducted of our main supplier by an accredited auditor. This audit of social and ethical compliance included examining working conditions, compliance with labour laws, prohibition of child labour and fair pay. This audit showed that our supplier satisfactorily meets these requirements.

St John continues to regularly monitor the quality of goods sold through conducting regular audits of overseas factories and checking of supplies received. St John met all requirements of the Therapeutic Goods Administration (TGA), including satisfactorily responding to requests from the TGA for samples and detailed information on products randomly selected for review.

New packaging has been developed for most of the first aid components (e.g. bandages) sold by St John Ambulance. This new packaging implements a fresh and modern look to the components. In most cases, it also incorporates improved instructions on how to use the specific item. New packaging has also been developed for containers to allow 16 of the components to be sold in shops and other retail outlets.

St John also prepared a set of resources to assist our customers ensure that they meet the requirements of the new national first aid Code of Practice. These resources not only covered first aid training and first aid kit requirements, but also first aid drills, signage and first aid procedures. Online risk assessment checklists have been made available to assist our customers to undertake first aid risk assessments as required by the new first aid Code of Practice. A national public relations campaign related to the new code will be undertaken in early 2013.

In order to encourage customers to implement effective workplace infection control practices and purchase infection control products, an online workplace infection control course was developed and implemented in 2012.

Mr Peter LeCornu OStJ
Chief Executive Officer





First Aid Services

This year has seen the culmination of some long running work as well as significant changes to the membership of the National Staff Group. As always the year started on a positive note with the National Cadet Camp and Australian Cadet First Aid Championships. Held in Western Australia, the attendance was large and the championships were of outstanding quality and revealed the depth of our talent. Youth continue to make up over 50% of our volunteer membership and the opportunity to have the Australian Youth Council and the National Cadet Officers Group meet cooperatively at such events is a key to the success of the cadet and youth programs.

First Responder Accreditation is a key part of the clinical accreditation program, and this was updated for 2012 after a number of years' consultation and development. This revision reflected the changing needs of the members to meet community expectations around service provision and skill availability. The work to deliver this revised program was considerable and the combined efforts of the Australia Office training team and Health Professional Group are to be congratulated for the successful delivery.

The Australian Emergency Management Institute (AEMI) manages the Volunteer Leadership Program (VLP) for the Australian Emergency Management Volunteer Forum (AEMVF). St John continues to be actively involved in the AEMVF and increasingly in the VLP with more volunteers engaged by the AEMI to act as course facilitators this year.

The Health Professional Group has been working with the Australia Office in the development of clinical governance guidelines throughout the year. These have been finalised and will form a solid set of recommendations to ensure that St John remains the leader in the first aid services arena by setting high standards and ensuring that we maintain them.

The National Communications Framework continues to support jurisdictions. The number of sites and the amount of equipment that is being deployed by St John continues to expand, so too does the amount of equipment that is being relocated to support areas of need.

Stephen Carter (National First Aid Services Manager) left St John for the White Ribbon Foundation during this year. He moved on after nine years and we felt his departure acutely. We also saw Jeffrey Williams (Chief Superintendent) take up a new position as the Director of Nursing at St John of God (Midland) Hospital and leave the National Staff. We welcome to the team Paul Compton as the new National First Aid Services Manager and he brings to us an infectious motivation that is appreciated by all.

The year once again concluded as it started, with many hundreds of our uniformed volunteers selflessly supporting community events in all States and Territories at new year celebrations—keeping the community safe for another year, as they have done for over a century. *Pro Utilitate Hominum.*

Mr Alan Eade ASM CSTJ
Chief Commissioner



Community Care

In 2012 the National Community Care Group (NCCG) identified the need for guidelines to support the highest standards of service delivery across states and territories. As a result, a Community Care Charter was developed which sets out the service that Community Care volunteers provide and the responsibilities of clients. The Charter has been incorporated into the One St John Policies and Standards document.

Rewarding and recognising our volunteers is paramount to the success and longevity of all Community Care programs. A reward and recognition resource was developed as a way of sharing best practice and supporting improvements in the timely and effective reward and recognition for volunteers.

Silver Cord is a Community Care program currently run in Queensland. Silver Cord volunteers make regular phone calls to ensure the safety of vulnerable community members. The program directly meets the national goals of St John Ambulance Australia and is an excellent model of a flexible and effective program. Resources have been developed which aim to assist jurisdictions who wish to implement Silver Cord in their community.

Yammer is a web-based network that allows specified people in multiple places to share information and discuss items of interest. The NCCG now has a Yammer page that allows members to share ideas and discuss opportunities for Community Care.

The NCCG identified a focus area to better engage young people in Community Care. Community Care worked with the Australian Youth Council (AYC) to carry out some research about young peoples' perceptions of Community Care and to identify barriers for young people in Community Care. As a result of this partnership, two initiatives have been implemented: a cadet proficiency badge was adapted to include activities that increase the awareness of Community Care amongst the younger members of St John; and the Child Protection training resources were adapted to be more relevant to Community Care. This aims to attract younger people to Community Care and to ensure that young people are safe and protected when they participate.

In closing, I would like to thank and recognise our Community Care volunteers and managers across Australia who continue to volunteer their time and effort to assist those members of our community who are aged, disabled or marginalised. It is your dedication that makes all the difference.

Ms Sally Hasler CStJ
National Chair





Australian Youth Council

The Australian Youth Council (AYC) delivers guidance to St John on issues affecting the organisation and its future development—particularly issues concerning the opinions and interests of young people. The AYC displays this guidance through its Key Themes and Messages (KTM's) which are outlined below.

Engagement

A recent state-based study within St John suggests that a minority of members complete the majority of service hours. This prompted the AYC to conduct research in to how we can better engage our young members aged 18–26. The report identified motivators to volunteering, encouraging participation and recognition as the key to effective engagement.

Enjoyment was listed as one of the key motivations of young St John volunteers with personal fulfillment and social contribution significant factors in their enjoyment. The report also found that there were marked differences between young volunteers' experiences when it came to being given opportunities, with some members facing barriers to participation. Recognition was held as important, however some young people were motivated by service to their community and 'wanting to help' rather than gaining recognition.

Young people represent the fastest growing group of volunteers in Australia. Engaging this group assists in future-proofing the organisation. The ability to effectively engage young people also provides the organisation with a different energy, new ideas and flexibility that may not have existed before.

Mental Health

In 2011 the AYC identified that young people often have difficulty finding or asking for help when mental health issues arise. Accordingly the AYC has developed a pocket-sized resource titled 'Head Spin'.

Head Spin encourages individuals, to talk about their concerns and seek support. It provides an array of mental health networks and their contact details for people to contact for support; explanation of mental illnesses including depression, anxiety and eating disorders as well as discussing contributing factors that influence mental health and wellbeing including sexual orientation, bullying and general health.

The AYC would like to thank our young people for choosing St John to volunteer their time with. Thanks also to the members of the AYC and Australia Office staff for their endless support and commitment in all our endeavours.

The AYC is excited for year ahead. We look forward to 2013 and supporting the Australia Office in all their projects.

Mr Aaron del Pino Martin MSJ
Chair, Australian Youth Council



Ophthalmic

The Hospitaller

I am delighted to present the Ophthalmic report for St John Ambulance Australia. The Ophthalmic branch had another busy year. As well as continuing to support the St John Eye Hospital in Jerusalem, St John sent volunteers to Oecussi to partner with the Royal Australasian College of Surgeons, and the Pius X St John Eye Clinic in Moree extended their care to more remote indigenous communities in Northern NSW.

New Order Hospitaller

In 2012, Mr Nicholas Woolf took over the position of Order Hospitaller from long-time Director and friend of the Hospital Group, Philip Hardaker. Philip worked tirelessly as a director with responsibility for finance, and between 2011–2013 combined this role with that of Chairman and Order Hospitaller. Philip and his wife Lesley visited Sydney last May for Grand Council and provided us with an inspirational presentation on the work done by the Hospital.

We warmly welcome Nicholas Woolf as the new Order Hospitaller. His extensive experience as a non-executive director and chairman of charities operating in the healthcare sector will be of great benefit to the work of the Hospital.

St John Eye Hospital, Jerusalem

St John Ambulance Australia continues to support a Palestinian Ophthalmic Nurse who provides outreach services from the St John Eye Hospital. The Hospital continued to make an incredible contribution to the community in 2012. The St John of Jerusalem Eye Hospital Group cared for 111,498 patients.

The main hospital in East Jerusalem saw 44 238 patients; the Anabta clinic saw 20 097; the Hebron hospital treated 11 283 patients. Despite the problems in Gaza, Hospital staff treated 24 369 patients. The outreach team which is assisted by St John Ambulance Australia saw 10 511 patients; 3667 of these patients were under the age of 18 years.

In recognition of its invaluable service, the St John of Jerusalem Eye Hospital Group (SJEHG) was awarded the Gandhi International Peace Award 2012 in a ceremony in the House of Lords. In accepting the Award, new Chairman, Nicholas Woolf especially acknowledged the contribution and dedication of SJEHG staff, saying that those he met through the course of his duties as Chair:

all had one thing in common. Whether based in Jerusalem, Hebron, Anabta, Gaza or London, they are not doing what they do for credit or recognition. They are doing what they do because they care about the Palestinian people—and want only to help make the region in which they work a better place.

East Timor, Oecussi Eye Program

In 2012, St John again successfully partnered with the Royal Australasian College of Surgeons to support the East Timor Eye Program and deliver eye care services to the people of Oecussi. St John sent a team of volunteers to Oecussi in partnership with the Royal Australasian College of Surgeons (RACS) to assist in screening patients and performing visual acuity testing. St John also supplied first aid supplies and the volunteers were able to provide first aid training to the ambulance officers and the nursing staff in the operating theatre. Jeffrey Ha, one of the medical students visiting Oecussi as a St John Ambulance volunteer, found the experience rewarding and sees further opportunities to engage the local medical students in the East Timor Eye Program.

Pius X St John Eye Clinic, Moree

In 2012, the St John Eye Clinic within PiusX Aboriginal Corporation in Moree began more regular Outreach clinics to some of the most remote indigenous communities in Northern NSW especially to the community of Toomelah. The Pius X organisation greatly values the eye-screening Outreach and is particularly thrilled that a young Aboriginal health-worker has taken responsibility for organising the Program, and conducts it with skill and commitment. This could not have happened but for the material, educational and personal support of St John Ambulance



NSW. The medical part of the program is still very busy, successful and making a difference. Specialists travel to Pius X each month, conduct diagnostic clinics and surgical procedures both at Pius X and at Moree District Hospital. This is still one of the largest and best resourced and organised eye programs in rural NSW.

Dr Michael Campion
Hospitaller

DONATIONS RECEIVED

From St John Ambulance Australia

| | |
|--|--------------------|
| St John Ambulance (QLD) | 5153.15 |
| St John Ambulance (SA) | 5214.15 |
| St John Ambulance (NT) | 5000.00 |
| St John Ambulance (ACT) | 5000.00 |
| St John Ambulance (Tas) | 10,000.00 |
| Total St John Ambulance Australia donations | \$30,367.30 |

OTHER DONATIONS

| | |
|------------------------------|--------------------|
| Dr A Tandon | 300.00 |
| Dr D Moore | 2000.00 |
| Mr J Martin | 200.00 |
| Mr E Brentnall | 100.00 |
| Dr I Howie-Willis | 50.00 |
| Dr D Hart | 200.00 |
| Dr J Apel | 100.00 |
| Mrs M Willis | 50.00 |
| Dr J O'Shea | 100.00 |
| Dr R Griffiths | 500.00 |
| Prof M Compton | 2000.00 |
| Other Donations | 2527.05 |
| Total other donations | \$8127.05 |
| Total donations | \$38,494.35 |

The balance of funds available for Ophthalmic Branch programs as at 31 December 2012 was \$30,934.75



© Liz Armstrong

The Order

The Order's Grand Council meeting was held in Sydney in May 2012, immediately following the St John Ambulance Australia conference and member convention. This provided an opportunity for St John members to meet some of the Great Officers of the Order and delegates from Priories and Associations. A spectacular investiture ceremony was held in the Great Hall at Sydney University on the day before the start of the Grand Council meeting. A meeting of chaplains with the Prelate Bishop Jack Nicholls and both Sub-Prelates was held, and a dinner was arranged to provide an opportunity for the Order Hospitaller to meet with supporters of the Eye Hospital.

During the year, the booklet *Understanding the Most Venerable Order of St John and the Order's relationship to St John Ambulance Volunteers* was finalised by Brian Fotheringham from South Australia. This booklet provides a very useful explanation of the relationship between The Order and St John Ambulance Australia.

A total of 113 people were admitted or promoted within The Order in Australia in 2012. This included 2 Dames of Grace, 20 Commanders, 23 officers and 68 members. Details are listed in Appendix 3.

At the request of The Order, we have provided assistance to St John Associations in the Solomon Islands and Papua New Guinea (PNG). This included equipment (defibrillators, manikins and first aid kits) to St John Solomon Islands to assist in provision of first aid at a major arts festival in early August. St John Australia trainers delivered training in PNG and Solomon Islands on how to deliver and assess training so that their local trainers could meet Australian trainer standards. St John Queensland also provided an experienced first aid trainer to go to the Solomon Islands to provide training to assist the St John Solomon Islands to deliver first aid training to Australian standards.

St John Western Australia also donated a much needed ambulance to St John Zambia, allowing St John Zambia to double its capacity to bring emergency services to those in need.

The Chancellor completed his three year term as a member of The Order's Steering Committee in May 2012. This provided a valuable opportunity for St John Australia to contribute to the development of the international organisation. In May 2012, The Priory Secretary was elected as the Chair of the St John Executives Group, the committee of Chief Executives of the eight Priories, the Eye Hospital and the Secretary General. The main priority of the group is to share best practice for the benefit of St John establishments throughout the world.

In November 2012, Rear Admiral Andy Gough retired as Secretary General of The Order. The new Secretary General, Sir Paul Lambert KCB, visited Australia as part of his induction into the position. As well as viewing the Australia Office and meeting Australia Office staff, he had the opportunity to view the operation of St John in the ACT.

Mr Peter LeCornu OSJ
Priory Secretary





Historical Society

In 2012 the Historical Society enjoyed one of its most successful years since the formation of its forerunner, the Priory History Group, in 1999.

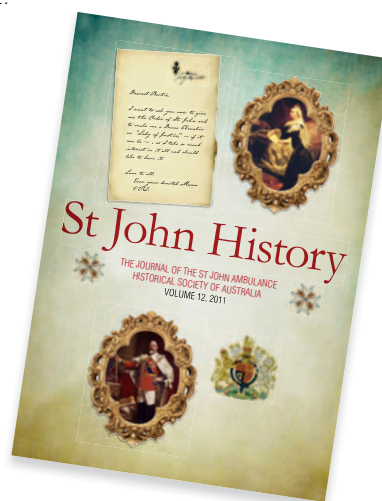
As well as its membership enrolments reaching 260, in 2012 the Historical Society published volumes 11 and 12 of its annual journal, *St John History*, and continued publishing its quarterly newsletter, *Pro Utilitate*, which is now an important means for sharing information on history-heritage topics not only in Australia but overseas as well.

Volume 12 of *St John History* was a special edition, published to include the papers presented by overseas delegates to the Historical Society's highly successful international symposium. The symposium was conducted in Sydney on 19 May in conjunction with both the Members' Convention of St John Ambulance Australia and the 2012 meeting of the Grand Council of the Order. The symposium papers were presented by representatives of the Jerusalem Eye Hospital and of the Pories in Australia, England and the Isles, New Zealand, Scotland, South Africa and the United States. The keynote paper was delivered by the Lord Prior of the Order, Professor Anthony Mellows. The unifying symposium theme was 'Family History: The Worldwide St John Heritage'.

The day after the international symposium, the Society conducted its usual domestic history seminar, the fourteenth in the series. This, too, was a highly successful event. The papers from the seminar, all of uniformly high standard, will be published in Volume 13 of *St John History* at the end of April 2013.

In mentioning the success of both the international symposium and the domestic history seminar, I wish to thank the Society's Secretary, James Cheshire, who organised both events and the subsequent Annual General Meeting with characteristic flair and efficiency. I also thank the Priory Secretary, Peter Le Cornu, and the Chancellor, Dr Neil Conn, for many favours contributed much to the Society's greatly successful year in 2012.

Dr Allan Mawdsley KStJ
Historical Society President



Finance

I am pleased to present the financial report [and associated statements] for St John Ambulance Australia Incorporated for the year ending 31 December 2012. The total revenue for the year was \$7.758m. The sources of this revenue include funding for the Australian Office from States and Territories, sales from the National Product Sourcing Unit (NPSU), sales of publications and investment income. The net result for the entity for the year was a surplus of \$1.269m which was mainly attributed to investment income including a large increase for the year in the market value of investments.

A review of the Australia Office funding model was undertaken in early 2012 with extensive consultation with the States and Territories. This resulted in a new funding formula to be implemented from 1 January 2013.

The NPSU continues to source kits and components from suppliers at the best possible price whilst maintaining high quality. The NPSU also manages invoicing and debt collection for national training customers. The total revenue from the NPSU was \$3.442m in the year under review.

As at 31 December 2012 the total value of the managed investments held by the National entity stands at \$8.7m, an increase of \$1.08m from last year (14% increase). The increase in the value of the investment portfolio was due to large increases in the market value of the investments as valued on 31 December 2012, as well as exceptional returns from Australian shares and trusts. Given the fragile nature of the investment market in recent years and correspondingly low returns, this has been a pleasing result.

St John continues to stay abreast of the changes in the not-for-profit sector. As part of our involvement with the Charities Consultative Committee, St John was included in meetings deliberating upon the consultation process for the establishment of the Australian Charities and Not-for-Profits Commission (ACNC). St John has been reviewing the reforms across the charitable and not-for-profit sector and in December prepared a submission to Treasury (in consultation with St John State and Territory jurisdictions) regarding the Tax Concession Working Group paper.

In 2012 the Risk and Compliance Committee continued its strong focus on risk identification and management. At the August meeting the Committee received two excellent presentations; one from Mr Brett Williamson, CEO of Surf Life Saving Australia and the second from Mr Mark Whipp from Business Management Operations. Mr Williamson discussed the variety of activities of Surf Life Saving Australia and their risk management practices. Mr Whipp's presentation was on various risk management models, risk assessment techniques and risk evaluation. St John also compared risk registers.

Members will recall that when the former Priory Headquarters building was sold in mid-2008, the Board undertook to partition the proceeds so that they would be available at sometime in the future to purchase another building for the headquarters of the Priory in Australia. I am pleased to advise that after a careful search, a suitable building has been identified and we are well underway to secure the purchase of that building. While it is not in the form or style of our former headquarters, it does provide good quality and well-designed office space for our National office. The building is well-located, has good parking, meeting rooms and has space for tenants. We expect to complete the purchase of this building by 1 July 2013. The current lease on our offices in the Hotel Realm building expires in October 2013. I very much appreciate the work that Mr Michael Mooney (Chairman St John NT), Peter LeCornu and Amanda Power have given to this important project.

In December 2012 the national board appointed me to the position of Vice Chancellor of St John Ambulance Australia. As such this will be my last report to you as Receiver General of the Order in Australia. It has been both a great honour and privilege to serve in a role which has been held by such eminent Australians and members of our Order in the past. While the role has changed over the years in terms of the type of work, the fundamental pillar of protecting our Order and its brand remains paramount. I have received excellent guidance, counsel and



assistance over my eight years in this role and I especially pay tribute to my colleagues on the Risk and Compliance Committee, my colleague directors on the National Board, our CEO Peter LeCornu and Finance Manager Amanda Power and our National Office team.

To all members of St John (volunteer and staff), thank you for all of the wonderful work you do for our great organisation. The strong brand and reputation we have and the high esteem in which they are held by the community, is due to your generous and unfailing service to the community at the highest level of skill and with a compassionate and empathetic approach. That's what makes St John different; that's what makes St John great.

Professor Mark R Compton AM KStJ
Vice Chancellor

Appendices

Appendix 1. Priory in Australia

Prior

The Governor General, Her Excellency,
Ms Quentin Bryce, AC, CVO

Deputy Priors

Her Excellency Prof. Marie Roslyn Bashir,
AC, CVO *New South Wales*

His Excellency Mr Alex Chernov, AC, QC
Victoria

Her Excellency Ms Penelope Wensley, AC
Queensland

His Excellency Rear Admiral K J Scarce, AC,
CSC, RANR *South Australia*

His Honour Mr Tom Pauling, AO, QC
(to October)

The Hon. Ms Sally Gordon Thomas AM
(from November) *Northern Territory*

His Excellency Mr Peter Underwood, AC
Tasmania

His Excellency Dr Ken Michael, AC *Western
Australia* (to July)

His Excellency Mr Malcolm McCusker, AC,
CVO, QC *Western Australia* (from July)

Patron

His Excellency Mr Michael Bryce, AM, AE

Sub-Prelate

The Most Rev. R Herft AM *Western Australia*

The Right Rev. R Hurford, OAM *New South
Wales*

Priory Officers

Dr Neil Conn, AO *Chancellor*

Prof. M R Compton, AM *Vice Chancellor*

Prof. P Arbon, AM *Director of Training*

Mr A Eade, ASM *Chief Commissioner*

Dr M Campion *Hospitaller*

S Hasler *Chair of Community Care*

Dr F H G Bridgewater, OAM *Director of
Ceremonies*

Dr I J Howie-Willis, OAM *Librarian* (to June)

Prof. J Pearn *Librarian* (from July)

Board of Directors

The Board of Directors consists of the
Priory Officers (apart from the Director of
Ceremonies and the Librarian) and the Chair
of each State/Territory Council and the
Australian Youth Council.

State/Territory Council Chairs

The Hon. Peter Collins, AM, QC *New South
Wales*

C Oxley *Victoria*

Dr V Efsthatis, OAM, RFD *Queensland*

G A King *Western Australia*

G Brewer *South Australia*

A G Melick, AO, RFD, SC *Tasmania*

M J Mooney, AM *Northern Territory*

Colonel John Quantrill (Retd) *Australian
Capital Territory*

Australian Youth Council

A del Pino

Priory Secretary and Chief Executive Officer

P LeCornu

Priory Auditors

Manser Tierney & Johnston, Sydney

Priory Solicitor

Colquhoun Murphy, ACT

Appendix 2. Admissions and Promotions

to The Most Venerable Order of the Hospital
of St John of Jerusalem

The Priory in Australia

Her Excellency the Governor General,
on behalf of Her Majesty the Queen, the
Sovereign Head of the Order has been
pleased to sanction the following Admissions
and Promotions in the Most Venerable Order
of the Hospital of St John of Jerusalem.

Priory List

Promotion to Commander

Helen Banu-Lawrence

John Quantrill

Admission to Officer

Cameron Oxley

Admission as Member

Aaron del Pino

Australian Capital Territory

Promotion to Commander

Cheryl Bollard

Geoffrey Newman-Martin

Admission as Member

Robert Cooke
 Patricia Dahlitz
 Alison Reardon
 Susan Walker

New South Wales**Promotion to Commander**

Ken Kelman
 Geoffrey Ticehurst
 Anthony Jansson
 Janet Powell

Promotion to Officer

Jennifer Berghofer
 Laurence Camilleri
 Keith Cavill
 John Comyns
 Cheryl Cuzner
 Barry Deveney
 Matthew Griffiths
 John Hay
 Barbara Kiehne
 Diana Rose-Orr
 Jonathan Phegan
 Margaret Whittaker

Admission as Member

Michael Bagot
 Warren Beeton
 Deborah Bird
 Steven Bone
 Sidney Bowers
 Adam Boyce
 Michelle Cooper
 John Crowley
 Ryan Dennis
 Janette Ellks
 Richard Forrest
 Jamie Gillespie
 Kerry Gomes
 Luke Grainger
 George Keane
 Denise Lewis
 John McCulloch
 Peter Murphy
 Kurt Ravn
 Margaret Sachs
 Ronald Smith
 Joan Webb

Northern Territory**Promotion to Commander**

Ross Coburn

Promotion to Officer

Gwyn Blach
 Virginia Dowson
 Debbie Garraway

Admission as Member

Kate Anning
 Bruce Garnett
 Mandy Paradise
 Henry Raafs
 Steve Rudder
 Regina Seller
 Queensland

Promotion to Dame of Grace

Lois MacKiewicz

Promotion to Commander

Kerrod Brigg
 Peter Kemp

Promotion to Officer

Jeffrey Morris
 Noel Sherrington

Admission as Member

Jason Acworth
 Pamela Bland
 Muriel Clough
 Susan Pockcon

South Australia**Promotion as Commander**

Margaret Beard
 Russell Dippy
 Jerzy Dudzinski
 Julie Marshall

Promotion to Officer

Shane Bolton

Admission as Member

Judith Bowden
 Lachlan Cibich
 Sally Downey
 Robert Elliot
 Dennis Kittel
 John McCallum
 Wayne O'Donnell
 Robert Slater
 Richard Sparks
 Richard Williams

Tasmania

Nil

Victoria**Promotion to Commander**

Gavan Keane

Admission as Member

Dean Adams
 Paul Blaich
 Jay Hateley
 Amy Kwik
 Michael McKeown
 Darron Pritchett
 Daniel Sefton

Greg Williamson
Greg Wilton
Michelle Wos

Western Australia

Promotion to Dame of Grace

Merle Isbister

Promotion to Commander

Maria Godwell

Jillian Neave

Kevin Swansen

Andrea Williams

Promotion to Officer

Barbara Franklin

Michael Robertson

David Saunders

Irene Simpson

Admission as Member

Cornelis Faas

Eunice Ford

Brynley Gladwin

Erica Gray

David Gulland

James Irvine

Jeremy Peterson

Kaitlin Scott

Ian Smith

Judith Summers

Robyn Thompson

Appendix 3. Priory Votes of Thanks

Northern Territory

Mary McAlpine, Area 9 IT Solutions

Nick Frangoulis, Choices

Jayne Rothall, JR Telecommunication/Telstra Shop Palmerston

South Australia

Shirley Edge

Four Seasons Fresh Produce Company

Victoria

Arthur Loughridge

Robert Winther

Urban Camp Melbourne Co-operative

Appendix 4. Competitions and Awards

Australian Cadet Competition Results

Colonel Alexander Christie Trophy — Individual

Champion Sarah McLaughlin,

Northern Territory

2nd Casey McDermott,
Queensland

3rd Matthew McLeod,
New South Wales

Colonel Douglas Donald Trophy — Cadet Leader

Champion Zoe Payne, Western Australia

2nd Claire Grant, South Australia

3rd Ashley Weir, New South
Wales

Frances McKay Trophy — Team

Champion Western Australia: Hannah
Brady, Rachel Pedersen and
Claudia Redman

2nd New South Wales: Matthew
Dobrincic, Elizabeth Stoppino,
Monique Zemblewski

3rd Victoria: Nadine Banna,
Marcus Langhoff, Ashleigh
Jurriens

Sir Kingsley Norris Trophy — State/Territory

Champion Western Australia: Hannah
Brady, Zoe Payne, Rachel
Pedersen, Claudia Redman and
Katie Thomson

2nd New South Wales: Ashley
Weir, Matthew Dobrincic,
Elizabeth Stoppino, Monique
Zemblewski, Matthew McLeod

3rd South Australia: Claire Grant,
Maria Guerin, Hannah Russell,
John Russell, Lana Feichter

Grand Prior Award recipients

Australian Capital Territory

Jaan Butler, Namadgi Cadet Division

New South Wales

Chloe Adams, Bathurst Cadet Division

Katlyn Anderson, Manning Great Lakes
Cadet Division

Edward Anstee, Lower North Shore Cadets

Gordon Baptista, Maitland Cadet Division

Leesa Barrie, Manning Great Lakes Cadet
Division

Nathan Beencke, Lower North Shore Cadet Division
 Katrina Benham, Bathurst Cadet Division
 Makayla Benham, Bathurst Cadet Division
 Adam Brooke, Goulburn Combined Division
 Jessica Brooke, Goulburn Combined Division
 Jordon Cachia, Penrith Cadet Division
 Teigan Cannon, Blacktown Cadet Division
 Benjamin Chandler, Miller Combined Division
 Stephanie Chang, Lower North Shore Cadet Division
 Lewis Collins, Adamstown RSL Cadet Division
 Elsie Crockett, Adamstown RSL Cadet Division
 Jake Doolan, Adamstown RSL Cadet Division
 Jamie-Lee Egar, Maitland Cadet Division
 Joshua Finn, Central Coast Cadet Division
 Evangeline Fox, Central Coast Cadet Division
 Mickael Gieules North Rocks Cadet Division
 Ashleigh Hanson, Holroyd Cadet Division
 Dannielle Hanson, Holroyd Cadet Division
 Briarna Hendley, Brisbane Waters Cadet Division
 Rebecca Hope, Brisbane Waters Cadet Division
 Katrina Humpries-Ford, Manning Great Lakes Cadet Division
 Ashley Johnson, Hawkesbury Cadet Division
 Jasmine Johnson, Hawkesbury Cadet Division
 Brieana Jude, Maitland Cadet Division
 Hayden Jutrisa, Southern Highlands Combined Division
 Joshua Katic, Penrith Cadet Division
 Damien Kaushik, Western Suburbs Cadet Division
 Anthea Lai, Western Suburbs Cadet Division
 Hannah Laycock, Glebe Cadet Division
 Colleen Lonsdale, Wallsend Cadet Division
 Matthew McLeod, Brisbane Waters Cadet Division
 Stephen Meechan, Macarthur Cadet Division
 Scott Meechan, Macarthur Cadet Division
 Rachel Ng, Western Suburbs Cadet Division
 Matthew Orton, Goulburn Combined Division
 Jay Parker, Brisbane Waters Cadet Division
 James Pearson, Mount Sugarloaf Cadet Division
 Sheree Pung, Wallsend Cadet Division

Scott Roach, Mount Sugarloaf Cadet Division
 Emmalea Robson, Fairfield Cadet Division
 Nicholas Ryden, Lower North Shore Cadet Division
 Christie Steel, Adamstown RSL Cadet Division
 Jessica Su, Western Suburbs Cadet Division
 Stephanie Swan, Leadership and Advancement Division
 Shantelle Tisdell, Manning Great Lakes Cadet Division
 Ewan Vitullo, Adamstown RSL Cadet Division
 Krystal Wallace, Penrith Cadet Division
 Jaccob White, Central Coast Cadet Division
 Samantha Yates, Central Coast Cadet Division

Northern Territory

Hayley Cockman, Humpty Doo Cadets
 Emily Colbran, Palmerston Youth Division
 Leanne Eltagonde, Palmerston Youth Division
 Christine Gardiner, Palmerston Youth Division
 Kristy Janssen, Alice Springs Cadet Division
 Angela Murray, Palmerston Youth Division
 Shannon Raven, Palmerston Youth Division
 Samara Staben, Palmerston Youth Division

Queensland

Kayla McLucas, Ipswich Combined Division
 Brian Gardiner, Campbelltown Cadet Division
 Megan Meredith, Prospect No. 1 Cadet Division
 Kayla Milovski, Whyalla Cadet Division
 Matthew Morrissey, Noarlunga Cadet No.1 Division
 Carina St Clair, Tea Tree Gully Division

Tasmania

Melanie Fulton, Hobart Cadet Division

Victoria

Nadine Banna, Maroondah Combined Division
 Brooke Hunt, Barwon Cadet Division
 Christine Morrison, Maroondah Combined Division
 Zoe Thorsen, Djerriwarrh Cadet Division
 Siobhan Webb, Djerriwarrh Cadet Division

Western Australia

Hannah Brady, Morley Cadet Division
 Hannah Gemmell, Mandurah Cadet Division
 Rachel Hutt, Morley Cadet Division
 Rachel Pederson, Morley Cadet Division
 Claudia Redman, Morley Cadet Division
 Jaimee Styles, Mandurah Cadet Division

Appendix 5. Obituary

New South Wales

K Callinan CStj
P Chan CStj
W Hudson CStj
R Walker CStj
M Ritch OSjt
J Wheatley OSjt
E Hill MStj
J Hoppitt MStj

Queensland

E Pearse MStj
E Wakelin MStj

South Australia

M Baker OSjt
D Bray OSjt
P Niemann OSjt
A Bartholomaeus MStj
R Bell MStj
H Button MStj
P Gartell MStj
E Hancock MStj
L Klemm MStj
M Pickford MStj
F Sandeman MStj
A Tonkin MStj
J Wallace MStj
B Woods MStj

Tasmania

M Dick MStj
R Hinds MStj

Victoria

I Cheesewright KStj
J McCaughey CStj
L Burke OSjt
H Butterley OSjt
C Hems OSjt
W Hardy MStj

Western Australia

G Shea CStj
J Bergin MStj
T Brown MStj
R Coles MStj
P Pratt MStj
T Richards MStj
K Rowe MStj

Appendix 6. Priory Chapter

The Priory Chapter consists of all members of the Priory of or above the grade of Commander, ordinarily resident within the Priory in Australia, together with a proportion of Representative Members not exceeding one-third of the permanent members of the Chapter within each State or Territory. The Representative Members shall be appointed by the Priory for a period of three years.

Australian Capital Territory

Knights of Justice

His Excellency Michael Bryce, AM, AE, –
Patron
Sir William Deane, AC, KBE
Major General Michael Jeffery, AC, CVO,
MC (Retd)

Knights and Dames of Grace

Her Excellency Ms Quentin Bryce, AC, CVO
General Sir Phillip Bennett, AC, KBE, DSO
Lady Bennett
Lady Deane
Brigadier P J A Evans (Retd)
Air Vice-Marshal H D Hall, CB, CMG, CBE,
AFC (Retd)
M J Hazell, CVO, AM
P G F Henderson, AC
Dr I J Howie-Willis, OAM
M Jeffery
Air Vice-Marshal M D Miller, AO (Retd)
H G Roberts
Dr D G Rossi, AO
Sir David Smith, KCVO, AO
D Sturkey, CVO, AM
Prof. P G Warfe, CSC

Commanders

M C B Bonsey, AO CVO
C Bollard
J Bollard
S Brady
Dr W A Langsford, OBE
R O'Brien
Lt Col. G Newman-Martin, CSM, RFD (Retd)
Col. J R Qantrill (Retd)

New South Wales

Bailiff Grand Cross

Dr N R Conn, AO
J D Spencer, AM

Knights and Dames of Justice

J F Davies, AM
V Grogan, AM

Knights and Dames of Grace

Her Excellency Prof. Marie Roslyn Bashir,
AC, CVO – Deputy Prior
Prof. F A Billson, AO
R Bray
M R Compton, AM
L Conn, AM
H J Delaney
Dr A C Grice, OAM
M M Hudson, JP
G P Hyles
Dr B E Kinghorn
D S Levy
T J Mayhew, JP
Br D McEwen
J I Messenger
R Mitchell, OAM
Dr C R Richards, MBE, OAM, ED
J Samuels
Sir Nicholas Shehadie, AC, OBE
S Sinclair
Rear Admiral P Sinclair, AC
B E Stirtton, OAM
The Hon. Sir Laurence Street, AC, KCMG,
QC

Commanders

R O Albert, AO, RFD, RD
H Banu-Lawrence
J A Benstead, JP
L Berghofer
H M Booth
Commander W J Brash, OBE (Rtd)
A Brown
D W Buxton
Dr M Campion
P Clare
S Coldrick
The Hon. P Collins, AM, QC
J W Davies, ISO, JP
J Davis
R B Davis
C J Dawson
J L Deane
B J Doyle, JP
R C Ferrier, OAM
W L Firth, OAM, JP
Dr G M Fisher
P W Fisher, JP
M B Fry
R W Gale
C Gerrard, AM
F E Gleave
Major General W Glenny, AO, RFD, ED
(Rtd)
S M Haring
S Hasler
B D Hewlett
A Jansson

K Kelman
G B Kiehne
Dr F MacNeil
K Martin
Lady Martin
K E Miller, JP
V J Miller
Dr J F Mitchell, JP
D J Nilsson, OAM
S C Nilsson, JP
Prof. M F O'Rourke, AM, MD
Lady Pagan
R D Potts, JP
J Powell
C Purdie
Lady Rowland
K P Schneider
A B Smith, JP
K H Smith, OAM, JP
G J Sneddon
R M Sneddon
L Spencer, AM
Dr E M Stack, CBE
R C Teusner
G Ticehurst
Sir Ian Turbott, AO, CMG, CVO
M Vincent
J Ward

Sub-Prelate

The Right Rev. R Hurford, OAM

Chaplains

The Rev. Dr C G Aiken, OAM, RFD, JP
The Right Rev. K B Mason, AM
The Right Rev. K Short, AO

Northern Territory**Knights and Dames of Grace**

The Hon. Ms Sally Gordon Thomas, AM
Deputy Prior (from November)
Mr Tom Pauling, AO, QC Deputy Prior (to
October)
J Anictomatis, AO
J Anictomatis
Dr V Asche, AM
K J A Asche, AC, QC
A F Bromwich, OBE, RFD
A Butler
Dr L J Crompton
T Egan, AO
N Evans
D McNeill
M J Mooney
T Pauling
S R Peers, OAM, JP
P J Poole
Chief Justice T J Riley, QC
L I King

Commanders

S Baddeley
D Baker, OAM
R Coburn
M J Grayden
N T Talbot
B Quirke

Chaplain

The Right Rev. Bishop Gregory Thompson

Queensland

Knight of Justice

The Hon. W G Hayden, AC

Knights and Dames of Grace

Her Excellency Ms Penelope Wensley, AC
Deputy Prior

B Arnison

Major General P Arnison, AC, CVO

A R Brigg

D T Buchanan, CBE

Lady G Campbell

A G R Chadwick, OAM

V L Crook OAM

B M Dawson, AM

A P Demaine

Dr V P Efstathis, OAM, RFD

Colonel M W Elliott, AO, ED

L Forde, AC

Dr G M Gray, MBE

D Hayden

M Hunt

Dr J F Leditschke, AM

V J Little

L M Mackiewicz, OAM

D McConnell

P J McMurtrie

S McCosker

Col. P Nicoll, AM, RFD, ED

Prof. J H Pearn, AO, RFD

I Pickering

D E Price

Dr B S Purssey, ED

N Tranby, OAM

S D Watson

Commanders

M T Boulter

K Brigg

Dr P J Donnelly

D P W Cunningham, JP

B C Dunstan

N D Fairhurst

Brigadier T R Gibson, RL

N C Gillard

Dr W Glasson, AC

F Gledhill

G J Gleeson

B J Henderson

G Hood

Dr R Howes

Dr R J Jeffery

P Kemp

R Lang

B P McCafferty

Dr A C McDonell, BM

R McEwan

P W Meyers

J L Mills

C M Nielsen

Dr C H Palmer

Sister B Quintal, MBE

Dr K J Solomon

L A Steinhardt

C H Vernon

E Young

Sub Prelate

The Rev. Father H Reuss

South Australia

Bailiff Grand Cross

Prof. V R Marshall, AC

Knights and Dames of Grace

His Excellency Rear Admiral K J Scarce, AO,
CSC, RANR Deputy Prior

Dr B E J Ancell, AM

Prof. P Arbon, AM

B J Bartlett, PSM

Dr F H G Bridgewater

G L Coombes

Dr J L Crompton, RFD

L A Dansie

Dr G A Davies, AM, RFD, ED

Dr R M Edwards, OAM

Dr B J Fotheringham, AM

R J Greig

D C Heard

M Jackson Nelson, AC, CVO, MBE

V W Kollasche

Lady Neal, AM

Sir Eric Neal, AC, CVO

M A Nunn E Scarce

Sir Keith Seaman, KCVO, OBE

A J Watt, LVO, QPM

Commanders

A L Andersen

B G Battersby

R S Beahl

M Beard

P A Bird

G B Brewer

D J Bridges

Dr R Britten-Jones, AO

G Curtis

K W Dansie

D V V De Giglio, ASM

R Denham

R Dippy

E M Doman, OAM
 Lady Dunstan
 J Dudzinski
 Dr J Flett, AM
 C Gerner
 P Gill
 M E Gove
 S R Hall
 P R Hawkins
 Dr F F Heddle, OAM
 N Hender, BEM
 Dr V Humeniuk
 P Lorimer, OAM, JP
 Dr S McGovern
 J Marshall
 V Pavlik
 K Peach
 J A Rawes, OAM
 B J Rayson, JP
 L W Rogers
 H T R Rogerson
 R G Schilling, JP
 S P Sperou, JP
 D D Thomas, OAM, JP
 G A Woods
 C G Wright, JP
 Dr J F Young

Chaplains

The Right Rev. I G C George, AO
 The Right Rev. K Rayner, AO

Tasmania

Knights and Dames of Grace

His Excellency Peter Underwood, AC Deputy
 Prior
 Justice William Cox, AC, RFD, ED
 M W Barrett, AM
 K Brown
 R T Butler, OAM
 R A Cooper, BEM
 J Cox
 R E Graham
 Lady Green
 The Hon. Sir Guy Green, AC, KBE, CVO
 K J Milbourne, OAM
 V F Reeve
 F Underwood
 Col. J D Stewart, MC

Commanders

E M Allen, BEM
 The Hon. Justice A M Blow, OAM
 D Burns
 K Burns
 R L Byrne, RFD
 J F Byrne
 R Cowie, OAM

E C Edwards
 M Jacobson
 Prof. D Lees
 A G Melick, AO RFD SC
 S D Miller
 D Reynolds
 C Smith
 Dr J M B Wane
 J Weeks
 K Woods
Chaplain
 Rev. C Dann

Victoria

Knights of Justice

The Right Rev. Dr P Hollingworth, AC, OBE
 The Right Hon. Sir Ninian Stephen, KG, AK,
 GCMG, GCVO, KBE, QC

Knights and Dames of Grace

His Excellency, Mr Alex Chernov, AO, QC
 Deputy Prior
 D A Bache
 J N Blackstock
 R J Bluck, AM, RFD
 Dr E Brentnall, MBE, OAM
 D Buchanan CBE
 P J Burke
 B Carey
 E Chernov
 Lady Cowen
 J F Crennan
 B J Davis
 F R Davidson
 D de Kretser, AC
 J de Kretser
 W P Deakes
 W J Foley
 L Glover
 The Hon. Sir James Gobbo, AC, CVO
 M Goodall, OAM
 S R Granger, BEM
 A Hollingworth
 J Landy, AC, MBE
 L Landy
 E A Mason
 Dr J A Mawdsley
 J Patterson
 Major General F E Poke, AO, RFD, ED
 M I Switzer
Commanders
 Emeritus Prof. F L Archer, OAM
 Alan Eade, ASM
 Sister Y L Bird
 G F Blackstock
 Dr J W Byrne
 E J Calvert-Jones, AO

B Cantlon, MBE
 M B Carey
 D Cawte
 D F Cochrane
 P Cudlipp
 J Currie
 C R Curwen, CVO, OBE
 Dr A S Davis
 N Dine, JP
 A C Donald
 T Duncan
 J Dunlop
 G Flatt
 B E Granger
 B E Gronow
 J W Humphrey
 J W Ireland
 G R Jackson
 G Keane
 Dr P C Leffler
 W S Mackieson, JP
 A Marshall
 J Marshall
 J T McRae
 S I Miller, AO, LVO, QPM
 P Neylon
 I Nicolson
 A Oxford
 J D Penaluna
 M J Penaluna
 M D Phelan
 I V Rogers
 Prof. J V Rosenfeld, AM
 M Sellar
 G E Shaw
 C H Smith
 Lady Stephen
 D Taylor
 C Wassertheil
 A G Williams
 C E Williams

Chaplain

The Most Rev. Dr P L Freier
 The Very Rev. D J L Richardson

Western Australia

Knights and Dames of Grace

His Excellency Mr Malcolm McCusker,
 AO, CVO, QC Knight Commander (from
 August)
 Dr Ken Michael, AC Knight Commander
 (to July)
 B A Andrews, ASM
 W J Barker, CD
 R Blizzard
 R G Donaldson, OAM

G Ferguson
 D E Franklin, BEM
 J Johnston, OAM
 I L Kaye-Eddie, ASM
 Dr T Hamilton, AM
 M Isbister, ASM, OAM
 G A King
 Dr A J King, AM
 T McCusker
 J Michael
 M Muirhead, OAM
 Wing Commander Dr H F Oser, ASM
 J E Ree
 K J Young

Commanders

A J Ahern, ASM
 P G Bates
 M J Cockman, OAM
 Dr K Collins, AM
 G B Crandell
 J Di Masi
 L Fiori
 D J Gildersleeve
 M Godwell
 B K Hampson
 O D Hedemann, OAM, RFD, JP
 M Isbister, ASM, OAM
 R N Jesson
 J C Jones
 Dr E Khangure
 Dr K R Littlewood
 B F McInerney, OAM, CD
 D C B Mouchemore, CD
 J Neave
 N E Olsen
 R Passmore, OAM
 Lt Col. Dr R L Pearce, AM, RFD, JP
 R Reid, AM
 C Schelfhout
 G A Shea, OBE
 J D Snowdon, OAM
 D J Stewart, OAM
 K Swansen
 A Williams
 J L Williams
 J M Williams
 P S Wood, JP
Sub Prelate
 The Most Rev. R Herft

Appendix 7. Auditor's Report and Financial Statements



ManserTierney&Johnston
Chartered Accountants

ST. JOHN AMBULANCE AUSTRALIA INCORPORATED

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST. JOHN AMBULANCE AUSTRALIA INCORPORATED

Report on the Financial Statements

We have audited the accompanying financial statements of St. John Ambulance Australia Incorporated (the association), which comprises the statement of financial position as at 31 December 2012, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by the members of the committee.

Committee's Responsibility for the Financial Statements

The committee of the association is responsible for the preparation of the financial statements that gives a true and fair view in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the *Associations Incorporation Act 1991* and for such internal control as the committee determines is necessary to enable the preparation of the financial statements that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial statements that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion

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Manser Tierney & Johnston ABN 33 361 646 430

Taxation • Self Managed Superannuation • Audit & Assurance • Business Advice

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Liability limited by a scheme
approved under professional
standards legislation



ManserTierney&Johnston
Chartered Accountants

..2..

ST. JOHN AMBULANCE AUSTRALIA INCORPORATED

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
ST. JOHN AMBULANCE AUSTRALIA INCORPORATED**

Auditor's Opinion

In our opinion, the financial statements of St. John Ambulance Australia Incorporated are in accordance with the Associations Incorporation Act 1991, including:

- i) giving a true and fair view of the association's financial position as at 31 December 2012 and of its performance for the year ended on that date; and
- ii) complying with Australian Accounting Standards.

Signed at Wahroonga this 13 day of March 2013.

MANSER TIERNEY & JOHNSTON
Chartered Accountants

PETER C. VILIMAA
Partner

Manser Tierney & Johnston ABN 33 361 646 430

Taxation • Self Managed Superannuation • Audit & Assurance • Business Advice

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approved under professional
standards legislation

Committee's Report

Your committee members submit the financial statements of St John Ambulance Australia Inc. for the financial year ended 31 December 2012.

Committee members

The names of committee members throughout the year and at the date of this report are:

| | |
|------------------------------|-----------------|
| Dr N R Conn | |
| Professor M R Compton | |
| Ms S A Hasler | |
| Professor P A Arbon | to 23.3.2013 |
| Mr A Eade | |
| Dr M Campion | |
| Dr V P Efsthatis | |
| Mr M J Mooney | |
| Mr J R Quantrill | |
| Mr G A King | |
| Mr G Brewer | |
| Mr A G Melick | |
| The Honourable P E J Collins | to 16.3.2013 |
| Mr C Oxley | |
| Mr M Gieules | to 10.03.2012 |
| Mr A Del Pino Martin | from 10.03.2012 |
| Mr T Thirlwell | from 16.3.2013 |

Principal activities

The principal activities of the association during the financial year were:

- The national administration and policy making of St John Ambulance Australia and its charitable first aid and community service work.
- The printing and publication of texts and books for the teaching of first aid and ancillary subjects, and for the instruction of members of the organisation.
- The assembly and supply of first aid kits and associated items to members of St John Ambulance Australia and through State and Territory organisations to the general public.

Significant changes

No significant changes in the nature of this activity occurred during the financial year.

Operating result

The net surplus/(deficit) of the association for the financial year amounted to \$1,269,736.

Signed in accordance with a resolution of the members of the committee.



Dr Neil Conn
Chancellor



Professor Mark Compton
Vice Chancellor

Dated this eleventh day of April 2013

Statement by members of the Committee

In the opinion of the committee the financial report as set out on pages 32 to 52.

1. Presents a true and fair view of the financial position of St John Ambulance Australia Inc as at 31 December 2012 and its performance for the year ended on that date in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that St John Ambulance Australia Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



Dr Neil Conn
Chancellor



Professor Mark Compton
Vice Chancellor

Dated this eleventh day of April 2013

Statement of comprehensive income

for the year ended 31 December 2012

| | Note | 2012 \$ | 2011 \$ |
|---|-------------|-------------------|-------------------|
| Revenues from ordinary activities | 2 | 7 162 199 | 7 735 687 |
| Cost of sales of publications, first aid kits and components and uniforms | 3a. | (3 454 515) | (4 032 733) |
| Employee benefits expense | | (1 234 961) | (1 215 713) |
| Depreciation and amortisation expenses | | (74 791) | (85 207) |
| Other expenses from ordinary activities | | (1 724 944) | (1 516 977) |
| Net current year surplus | 3 | 672 988 | 885 057 |
| Other comprehensive income | | | |
| Net gain on remeasurement of managed investments | | 596 748 | (762 448) |
| Total other comprehensive income for the year | | 596 748 | (762 448) |
| Total comprehensive income for the year | | 1 269 736 | 122 609 |

Statement of financial position

for the year ended 31 December 2012

| | Note | 2012 | 2011 |
|--------------------------------------|-------------|-------------------|-------------------|
| | | \$ | \$ |
| Current Assets | | | |
| Cash assets | 4 | 6 261 800 | 5 966 167 |
| Receivables | 5 | 1 087 377 | 1 219 348 |
| Inventories | 6 | 792 084 | 730 954 |
| Other | 7 | 142 714 | 57 947 |
| Total Current Assets | | 8 283 975 | 7 974 416 |
| Non-Current Assets | | | |
| Other financial assets | 8 | 8 740 223 | 7 655 085 |
| Property, plant & equipment | 9 | 354 950 | 375 475 |
| Intangible assets | | 0 | 0 |
| Total Non-Current Assets | | 9 095 173 | 8 030 560 |
| Total Assets | | 17 379 148 | 16 004 976 |
| Current Liabilities | | | |
| Payables | 10 | 532 347 | 360 565 |
| Interest bearing liabilities | 0 | 0 | |
| Tax liabilities | 0 | 0 | 0 |
| Provisions | 11 | 157 407 | 227 892 |
| Other | 12 | 40 008 | 36 772 |
| Total Current Liabilities | | 729 762 | 625 230 |
| Non-Current Liabilities | | | |
| Interest bearing liabilities | 0 | 0 | 0 |
| Tax liabilities | 0 | 0 | 0 |
| Provisions | 11 | 0 | 0 |
| Other | 12 | 0 | 100 |
| Total Non-Current Liabilities | | 0 | 100 |
| Total Liabilities | | 729 762 | 625 330 |
| Net Assets | | 16 649 386 | 15 379 647 |
| Equity | | | |
| | 0 | 0 | 0 |
| Reserves | 13 | 1 637 722 | 1 846 549 |
| Retained surplus | 14 | 15 011 664 | 13 533 098 |
| Total Equity | | 16 649 386 | 15 379 647 |

Statement of cash flows

for the year ended 31 December 2012

| | Note | 2012 \$ | 2011 \$ |
|--|------|-------------------|------------------|
| Cash Flow from Operating Activities | | | |
| Receipts from customers | | 6 501 622 | 6 506 230 |
| Investment Income | | 265 113 | 276 617 |
| Payments to suppliers and employees | | (6 258 078) | (6 506 430) |
| Net cash provided by (used in) operating activities | 20b. | <u>508 657</u> | <u>276 417</u> |
| Cash Flow from Investing Activities | | | |
| Proceeds from sale of property, plant and equipment | | 11 779 | 24 000 |
| Payment for property and plant | | (66 045) | (80 880) |
| Purchase of Shares | | (8 758) | (10 686) |
| Transfer to Bell Reserve | | (150 000) | |
| Net cash provided by (used in) investing activities | | <u>(213 024)</u> | <u>(67 566)</u> |
| Cash flow from Financing Activities | | <u>0</u> | <u>0</u> |
| Net increase (decrease) in cash held | | 295 633 | 208 851 |
| Cash at beginning of the year | | 5 966 167 | 5 757 316 |
| Cash at end of the year | 20a. | <u>6 261 800</u> | <u>5 966 167</u> |

Statement of changes in equity

for the year ended 31 December 2012

| | Note | 2012 \$ | 2011 \$ |
|---|-------------|--------------------------|--------------------------|
| EQUITY | | | |
| Reserves | 13 | | |
| Opening Balance 1 January | | 1 846 549 | 1 755 451 |
| <u>Add</u> : Movements to/(from) Reserves | | (208 827) | 91 098 |
| Closing Balance 31 December | | <u>1 637 722</u> | <u>1 846 549</u> |
| Retained Profits | 14 | | |
| Retained profits at 1 January | | 13 533 098 | 13 501 587 |
| <u>Add</u> : Operating Surplus/(Deficit) for the Year | | 1 269 736 | 122 609 |
| | | <u>14 802 834</u> | <u>13 624 196</u> |
| <u>Add</u> : Transfers (to)/from Reserves | | 208 827 | (91 098) |
| Retained profits at 31 December | | <u>15 011 664</u> | <u>13 533 098</u> |
| TOTAL EQUITY | | <u>16 649 386</u> | <u>15 379 647</u> |

Notes to the financial statements

for the year ended 31 December 2012

The financial statements cover St John Ambulance Australia Inc. as an individual entity.

St John Ambulance Australia Inc. is an association incorporated in the Australian Capital Territory under the *Associations Incorporation Act 1991*.

1. Summary of Significant Accounting Policies

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations and the *Associations Incorporation Act 1991*.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified where applicable, by the measurement at fair value of selected non-currents, financial assets and financial liabilities.

The financial statements were authorised for issue on 11 April 2013 by the members of the association.

a. Income Tax

The Association is exempt from income tax under Subdivision 50-B of the *Income Tax Assessment Act 1997*.

b. Inventories

Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a first-in first-out basis and include direct materials and direct labour.

c. Property, plant and equipment

Each class of property, plant and equipment is carried at cost or deemed cost less, where applicable, any accumulated depreciation.

Plant and Equipment

Plant and equipment is measured on the cost basis.

The carrying amount of property, plant and equipment is reviewed annually by Directors to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets is depreciated on a straight line basis over the useful lives of the assets to the Association commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable asset are:

| <i>Class of asset</i> | <i>Depreciation rate</i> |
|-----------------------------------|--------------------------|
| Motor Vehicles | 10%–20% |
| Buildings | 2% |
| Office Equipment | 13%–33.3% |
| Furniture | 10%–13% |
| Other property, plant & equipment | 10%–15% |

d. Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the Association, are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the entity will obtain ownership of the asset, or over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

e. Investments

Financial Instruments

Investments are measured at market value. The increase in market value of investments has been included as other comprehensive income.

The carrying amount of investments is reviewed annually by Directors to ensure it is not in excess of the recoverable amount of these investments. The recoverable amount is assessed from the quoted unit prices in the managed funds.

The expected net cash flows from investments have not been discounted to present values in determining recoverable amounts.

Fair Value

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

f. Impairment of assets

At the end of each reporting period, the association reviews the carrying value of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

Where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Employee Entitlements

Provision is made for the Association's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries and annual leave which will be settled after one year, have been measured at their nominal amount. Long service leave has not been discounted as requested by AAS 30 as the amount is not material.

Contributions are made by the Association to employee superannuation funds of choice and are charged as an expense when incurred.

h. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities in the statement of financial position.

i. Revenue and Other Income

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Dividend revenue is recognised when the Association has established that it has a right to receive a dividend.

All revenue is stated net of the amount of goods and services tax (GST).

j. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of cash flows on a gross basis, except for the GST components of investing and financing activities, which are disclosed as operating cash flows.

k. Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the association applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements, a Statement of Financial Position as at the beginning of the earliest comparative period must be disclosed.

l. Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period which remains unpaid. The balance is recognised as a current liability with the amount being normally paid within 30 days of recognition of the liability.

m. Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.

n. Key Estimates

(i) Impairment

The association assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

o. Adoption of New and Revised Accounting Standards

The AASB has issued new and amended accounting standard and interpretations that have mandatory application dates for future reporting periods. The Association has decided against early adoption of these standards.

The Committee's assessment of the impact of the new standards and interpretations is that they will not affect any of the amounts recognised in the financial statements.

| Note | Note | 2012 \$ | 2011 \$ |
|---|------------------|------------------|------------|
| 2 REVENUE | | | |
| Operating Activities: | | | |
| State and Territory Contributions | 2 208 900 | 2 189 376 | |
| Sale of publications | 829 237 | 1 071 575 | |
| Sale of first aid kits, components and uniforms | 3 212 386 | 3 412 676 | |
| Donations | 53 268 | 193 476 | |
| Other | 130 685 | 94 971 | |
| | <u>6 434 475</u> | <u>6 962 074</u> | |
| Non-operating Activities: | | | |
| Interest receivable | 238 965 | 277 678 | |
| Dividends received | – | 15 073 | |
| Return on managed investments | 472 760 | 466 106 | |
| Net gain on disposal of property, plant and equipment | – | (5 244) | |
| Sponsorship | 16 000 | 20 000 | |
| Unrealised gain on investments | 596 748 | (762 448) | |
| | <u>1 324 472</u> | <u>11 165</u> | |
| Total Revenue | <u>7 758 947</u> | <u>6 973 239</u> | |
| 3 SURPLUS FROM ORDINARY ACTIVITIES | | | |
| Surplus from ordinary activities has been determined after: | | | |
| a. Expenses: | | | |
| Cost of publication sales | 610 392 | 800 145 | |
| Cost of First Aid kits, components and uniforms | 2 844 123 | 3 232 588 | |
| Depreciation of property, plant and equipment | 74 791 | 85 207 | |
| Net loss on disposal of plant and equipment | – | – | |
| Stock write offs | 2 532 | 19 757 | |
| Bad Debts | – | – | |
| Remuneration of the auditor | – | – | |
| – audit or review | 14 192 | 13 260 | |
| – other services | – | – | |
| b. Revenue and net gains (losses) | | | |
| Net gain (loss) on disposal of property, plant and equipment | – | (5 244) | |
| Unrealised gain on investments | 596 748 | (762 448) | |
| Net gain on disposal of investments | – | – | |
| c. Significant revenues and expenses: | | | |
| The following revenue and expense items are relevant in explaining the financial performance: | | | |
| Contributions receivable from States and Territories | 2 208 900 | 2 189 388 | |
| Publication sales revenue receivable from States and Territories | – | – | |
| | <u>912 461</u> | <u>1 032 721</u> | |
| d. Surplus (deficit) by function: | | | |
| Australian Office | 1 244 942 | 89 495 | |
| National Product Sourcing Unit | 24 794 | 33 114 | |
| | <u>1 269 736</u> | <u>122 609</u> | |
| 4 CASH ASSETS | | | |
| Cash on hand | 1 300 | 1 300 | |
| Cash at bank | 449 653 | 248 861 | |
| Cash on deposit | 5 810 847 | 5 716 006 | |
| | <u>6 261 800</u> | <u>5 966 167</u> | |

| Note | 2012 \$ | 2011 \$ |
|--|------------------|------------------|
| 5 RECEIVABLES | | |
| Current | | |
| Trade receivables | 234 029 | 241 374 |
| Provision for doubtful debts | – | – |
| | <u>234 029</u> | <u>241 374</u> |
| Other receivables | – | – |
| Related entities | 853 348 | 977 974 |
| | <u>–</u> | <u>–</u> |
| | <u>1 087 377</u> | <u>1 219 348</u> |
| 6 INVENTORIES | | |
| Current | | |
| Raw materials and component stores at cost | 214 451 | 216 198 |
| Work in progress at cost – first aid kit assemblies | – | – |
| Publications at cost | 577 633 | 482 118 |
| Work in progress at cost – publications | – | 32 638 |
| | <u>792 084</u> | <u>730 954</u> |
| 7 OTHER ASSETS | | |
| Prepayments | <u>142 714</u> | <u>57 947</u> |
| 8 OTHER FINANCIAL ASSETS | | |
| Managed investments – at market value | 8 740 223 | 7 655 085 |
| | <u>8 740 223</u> | <u>7 655 085</u> |
| 9 PROPERTY, PLANT AND EQUIPMENT | | |
| Plant and Equipment | | |
| Plant and equipment – at cost | 635 409 | 603 158 |
| Less accumulated depreciation | <u>(280 460)</u> | <u>(227 683)</u> |
| | 354 950 | 375 475 |
| Total Property, Plant and Equipment | <u>354 950</u> | <u>375 475</u> |
| Movement in carrying amounts: | | |
| Plant and Equipment | | |
| Balance at beginning of year | 375 475 | 409 046 |
| Additions | 66 045 | 80 880 |
| Disposals | (11 779) | (24 000) |
| Depreciation expense | (74 791) | (85 207) |
| Profit/(Loss) on disposals | – | (5 244) |
| Carrying amount at end of year | <u>354 950</u> | <u>375 475</u> |
| 10 PAYABLES | | |
| Trade creditors | 494 415 | 225 267 |
| Sundry creditors | – | 17 895 |
| Related entities | – | 83 840 |
| Accrued expenses | 37 932 | 33 564 |
| Other | – | – |
| | <u>532 347</u> | <u>360 566</u> |
| 11 PROVISIONS AND EMPLOYEE ENTITLEMENTS | | |
| Current | | |
| Sponsorship | – | 10 156 |
| Commonwealth Government (PAD program) | – | 63 163 |
| Employee Entitlements (Long service and maternity leave) | 52 390 | 55 073 |
| Employee Entitlements (Annual leave) | 105 017 | 99 500 |
| | <u>157 407</u> | <u>227 892</u> |
| Non-Current | | |
| Employee Entitlements (Long service) | – | – |
| | <u>–</u> | <u>–</u> |
| Number of employees at year end | 15 | 15 |

| Note | | 2012 \$ | 2011 \$ |
|--|-----|------------------|------------------|
| 12 RESTRICTED FUNDS | | | |
| Current | | | |
| Overseas Aid | | 40 008 | 23 854 |
| Cadet Teams Competing Overseas | | – | 12 918 |
| | | <u>40 008</u> | <u>36 772</u> |
| Non-Current | | | |
| Cohen Trust | | – | 100 |
| | | <u>–</u> | <u>100</u> |
| CONTRIBUTED EQUITY | | | |
| (2000:) fully paid ordinary shares | 18a | | |
| Fully paid ordinary shares | | | |
| Ordinary shares participate in dividends and the proceeds on winding up of the company in proportion to the number of shares held. | | | |
| At shareholders meetings each ordinary share is entitled to one vote when a poll is called, otherwise each shareholder has one vote on a show of hands. | | | |
| 13 RESERVES | | | |
| Ophthalmic Branch Reserve | | 30 935 | 25 501 |
| Publications Development Reserve | | 695 239 | 642 443 |
| Australian Office Foundation Reserve | | 157 550 | 211 765 |
| Australian Office Reserves | | 540 000 | 540 000 |
| Australian Office Marketing Reserve | | 47 523 | 276 840 |
| Norma Bell Youth Reserve | | 166 475 | 150 000 |
| | | <u>1 637 722</u> | <u>1 846 549</u> |
| Ophthalmic Branch Reserve – movements during the year: | | | |
| Opening balance | | 25 501 | 61 559 |
| Donations and interest received | | 72 235 | 29 295 |
| Expenditure incurred | | (66 801) | (65 353) |
| Closing balance | | <u>30 935</u> | <u>25 501</u> |
| The Ophthalmic Branch Reserve records the surplus of donations received over the costs associated with Ophthalmic Outreach Programs in Jerusalem and Australia. | | | |
| Publications Development Reserve – movements during the year: | | | |
| Opening balance | | 642 443 | 509 131 |
| Annual program increments | | 52 796 | – |
| Annual program decrements | | – | 133 312 |
| Closing balance | | <u>695 239</u> | <u>642 443</u> |
| The Publications Development Reserve records the annual surplus/deficit associated with this stand-alone business activity so as to provide a pool for the future development of new/ revised first aid training publications. | | | |
| Australian Office Foundation Reserve – movements during the year: | | | |
| Opening balance | | 211 765 | 207 715 |
| Annual program increments | | – | 4 050 |
| Annual program decrements | | (54 215) | – |
| Closing balance | | <u>157 550</u> | <u>211 765</u> |
| The Australian Office Foundation Reserve records the annual surplus/deficit associated with the balance of monies transferred from the St John Ambulance Foundation. | | | |

Note**2012**
\$**2011**
\$**Australian Office Reserves – movements during the year:**

| | | |
|---------------------------|----------------|----------------|
| Opening balance | 540 000 | 540 000 |
| Annual program increments | – | – |
| Annual program decrements | – | – |
| Closing balance | <u>540 000</u> | <u>540 000</u> |

The Australian Office Reserve records the funding available for Board approved initiatives.

Australian Office Marketing Reserve – movements during the year:

| | | |
|---------------------------|---------------|----------------|
| Opening balance | 276 840 | 437 046 |
| Annual program increments | – | – |
| Annual program decrements | (229 317) | (160 206) |
| Closing balance | <u>47 523</u> | <u>276 840</u> |

The Australian Office Marketing Reserve records the funding available for marketing initiatives.

Norma Bell Youth Reserve – movements during the year:

| | | |
|---------------------------|----------------|----------------|
| Opening balance | 150 000 | – |
| Annual program increments | 16 475 | 150 000 |
| Annual program decrements | – | – |
| Closing balance | <u>166 475</u> | <u>150 000</u> |

The Norma Bell Youth Reserve records the funding available for youth initiatives.

14 RETAINED SURPLUS

| | | | |
|--|----|-------------------|-------------------|
| Accumulated surplus at the beginning of the financial year | | 13 533 098 | 13 501 586 |
| Net surplus (deficit) attributable to the Association | | 1 269 736 | 122 609 |
| Transfer (to) from Investment Revaluation Reserve | 13 | – | – |
| Transfer (to) from Ophthalmic Reserve | 13 | (5 433) | 36 057 |
| Transfer (to) from Publications Development Reserve | 13 | (52 796) | (133 312) |
| Transfer (to) from Australian Office Funding Reserve | 13 | 54 215 | (4 050) |
| Transfer (to) from Australian Office Reserves | | – | – |
| Transfer (to) from Australian Office Marketing Reserve | 13 | 229 317 | 160 206 |
| Transfer (to) Norma Bell Youth Reserve | | (16 475) | (150 000) |
| Accumulated surplus at the end of the financial year | | <u>15 011 662</u> | <u>13 533 098</u> |

15 CONTINGENT LIABILITIES

The Directors are not aware of any contingent liabilities.

16 SUBSEQUENT EVENTS

Since the end of the financial year, no circumstances have arisen which would materially affect these financial statements.

17 ECONOMIC DEPENDENCE

The Association is economically dependent on the operating entities of St John Ambulance in each State and Territory of Australia. Details of the funding contributions are contained in Note18.

Note**2012**
\$**2011**
\$**18 RELATED ENTITIES**

St John Ambulance Australia Inc. (the Association) is the incorporated operating body of the Priory in Australia of the Most Venerable Order of the Hospital of St John of Jerusalem (the Order). The Order is incorporated by Royal Charter.

Internationally, the Association is related to the Grand Council of the Order as the governing body of the Order. During the year the Association contributed amounts totalling \$119,684 towards the operating costs of the Grand Council and incurred conference costs of \$26,951.

Within Australia, the Association is related to operating and trustee entities in each State and Territory of Australia through the authority of the Association's constitution and the Royal Charter which is recognised in the constitutional documents of each State and Territory entity.

Directors of the Association received no remuneration in respect of their position.

19 SEGMENT REPORTING

The Association operates in a single geographical segment – Australia – through its State/Territory operational entities. The Association operates in the field of development and publication of first aid material and products and the promotion of humanitarian causes.

20 CASH FLOW INFORMATION**20a. Reconciliation of Cash**

Cash at end of the financial year as shown in the statements of cash flows is reconciled to the related items in the statement of financial position as follows:

| | | |
|-----------------|------------------|------------------|
| Cash on hand | 1 300 | 1 300 |
| Cash at bank | 449 653 | 248 861 |
| Cash on deposit | 5 810 847 | 5 716 006 |
| | <u>6 261 800</u> | <u>5 966 167</u> |

20b. Reconciliation of cash flow from operations with profit from ordinary activities after tax

| | | |
|--|----------------|----------------|
| Surplus (Deficit) from ordinary activities | 1 269 736 | 122 609 |
| Non-cash flows in surplus (deficit) from ordinary activities | | |
| Depreciation | 74 791 | 85 207 |
| Net gains on disposal of plant and equipment | | 5 244 |
| Increase in market value of investments | (596 748) | 762 448 |
| Return on investments | (321 717) | (414 606) |
| Changes in assets and liabilities | | |
| Decrease (increase) in receivables | 124 060 | (382 658) |
| Decrease (increase) in other assets | (84 767) | 6 237 |
| Decrease (increase) in inventories | (61 130) | 292 283 |
| (Decrease) increase in payables | 171 781 | (219 746) |
| (Decrease) increase in provisions | (67 349) | 19 399 |
| (Decrease) increase in other payables | | – |
| Cash flows from operations | <u>508 657</u> | <u>276 417</u> |

| Note | 2012 \$ | 2011 \$ |
|------|------------|------------|
|------|------------|------------|

21 ASSOCIATION DETAILS

The registered office of the Association is:
Unit 8/18 National Circuit
Barton ACT
The principal place of business of the Association is:
Unit 8/18 National Circuit
Barton ACT 2600

22 FINANCIAL RISK MANAGEMENT

The associations financial instruments consist mainly of deposits with banks and short-term and long-term investment, managed investments, accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

| | Note | 2012 | 2011 |
|---------------------------------------|------|-------------------|-------------------|
| Financial Assets | | | |
| Cash and cash equivalents | 4 | 6 261 800 | 5 966 167 |
| Accounts receivable and other debtors | | 1 087 377 | 1 219 348 |
| Managed Investments | 8 | 8 740 223 | 7 655 085 |
| Total Financial Assets | | <u>16 089 400</u> | <u>14 840 600</u> |
| Financial Liabilities | | | |
| Trade and other payables | 10 | 532 347 | 360 566 |
| Total Financial Liabilities | | <u>532 347</u> | <u>360 566</u> |

Financial Risk Management Policies

The directors overall risk management strategy seeks to assist the association in meeting its financial targets, whilst minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by the directors on a regular basis. These include credit risk policies and future cash flow requirements.

Specific Financial Risk Exposures and Management

The main risks the association is exposed to through its financial instruments are credit risk, liquidity risk and market risk relating to interest rate risk and equity price risk.

a. Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss for the association.

Credit Risk Exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying value and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

Trade and other receivables that are neither past due or impaired are considered to be of high credit quality.

Credit risk related to balances with banks and other financial institutions is managed by the directors.

b. Liquidity risk

Liquidity risk arises from the possibility that the association might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities.

The association manages this risk through the following mechanisms:

- preparing forward looking cash flow analysis in relation to its operational, investing and financing activities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The following tables reflect an undiscounted contractual maturity analysis for financial liabilities.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates.

22 – Financial Risk Management (cont'd)

Financial liability and financial asset maturity analysis

| | Within 1 Year | | 1 to 5 Years | | Over 5 Years | | Total | |
|--|----------------------|-------------|---------------------|-------------|---------------------|-------------|--------------|-------------|
| | 2012 | 2011 | 2012 | 2011 | 2012 | 2011 | 2012 | 2011 |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Financial liabilities – due for payment | | | | | | | | |
| Trade and other payables | 532 347 | 360 566 | – | – | – | – | 532 347 | 360 566 |
| Total expected outflows | 532 347 | 360 566 | – | – | – | – | 532 347 | 360 566 |
| Financial assets – cash flows realisable | | | | | | | | |
| Cash and cash equivalents | 6 261 800 | 5 966 167 | – | – | – | – | 6 261 800 | 5 966 167 |
| Accounts Receivable and other debtors | 1 087 377 | 1 219 348 | – | – | – | – | 1 087 377 | 1 219 348 |
| Managed Investments | 8 740 223 | 7 665 085 | – | – | – | – | 8 740 223 | 7 665 085 |
| Total anticipated inflows | 16 089 400 | 14 850 600 | – | – | – | – | 16 089 400 | 14 850 600 |
| Net (outflow)/inflow on financial instruments | 15 557 053 | 14 490 034 | – | – | – | – | 15 557 053 | 14 490 034 |

22 – Financial Risk Management (cont'd)**c. Market risk****i. Interest rate risk**

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

ii. Price Risk

Price risks relates to the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices of securities held.

The association is exposed to securities price risk on investments held for trading or for medium to longer terms. Such risk is managed through diversification across industries and geographical locations.

Sensitivity Analysis

The following table illustrates sensitivities to the association's exposures to changes in interest rates and market prices of securities held. The table indicates the impact on how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible. These sensitivities assume that the movement in a particular variables is independent of other variables.

| | Profit \$ | Equity \$ |
|------------------------------------|--------------|--------------|
| Year ended 31 December 2012 | | |
| +/- 10% in managed investments | +/- 874 022 | +/- 874 022 |
| +/- 2% in interest rates | +/- 114 320 | +/- 114 320 |
| Year ended 31 December 2011 | | |
| +/- 10% in managed investments | +/- 765 508 | 765 508 |
| +/- 2% in interest rates | +/- 98 946 | 98 946 |

No sensitivity analysis has been performed on foreign exchange risk as the company is not exposed to foreign current fluctuations.

Net Fair Values**Fair value estimation**

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

23 – CAPITAL MANAGEMENT

The directors control the capital of the association to ensure adequate cash flows and that returns from investments are maximised and ensure that the overall risk management strategy is in line with this objective.

Risk management policies are approved and reviewed by the directors on a regular basis. These include credit risk policies and future cash flow requirements.

The association's capital consists of financial liabilities, supported by financial assets.

Management effectively manages the association's capital by assessing the financial risks and responding to changes in these risks and in the market. These responses may include the consideration of debt levels.

There have been no changes to the strategy adopted by management to control the capital of the association since the previous year.

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