

# St John Ambulance Ltd Australian Office

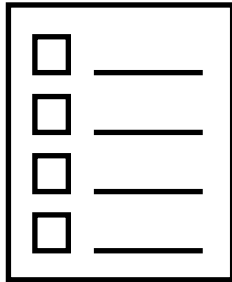


## Child Safety Code of Conduct

### Easy English policies



# Difficult words



This document is written in an easy to read way.



This document has some hard words in it.

The first time we use a hard word we write it in **blue**.

Then we write what it means.

## Getting help



You can ask for help to read this document.

You could ask:

- a family member
- friend
- support person
- care worker.

This document is a **summary** of a another document.

A summary is a shorter document.

The **longer document is [here](#)**

This document might upset you.

It might make you sad or mad.

If you need to talk to someone about your feelings you can talk to:

- someone you trust like a parent or friend
- your counsellor or psychologist
- [Kids Helpline](#)
- [eheadspace](#)
- [Lifeline.](#)

## About St John



This document is written by the Australian Office of St John Ambulance.

We are also called the National Office.

We are different to the St John offices in each state.

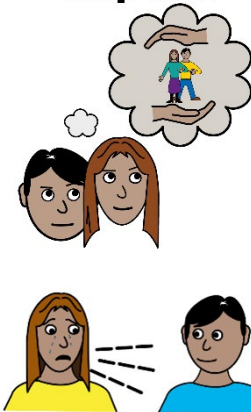
# Child safety in St John

Child safety is about keeping children safe.

Hurting a child is never OK.



**keep safe**



If you tell us a child is being hurt we will take it seriously.

We will tell someone who can help.

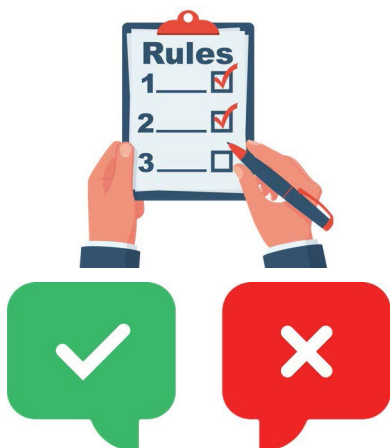
## What is a code of conduct?

This document is about our **Child Safety Code of Conduct**.

A code of conduct is a set of rules.

These rules tell us how we must work with children.

They tell us how to keep children safe.



# What is a code of conduct?



This document is about our **Child Safety Code of Conduct**.



A code of conduct is a set of rules.

These rules tell us how we must work with children.

They tell us how to keep children safe.

We teach St John workers the rules in our Child Safety Code of Conduct.

They learn:

- what behaviour is OK
- what behaviour is not OK.



If St John workers do not follow the rules they can:

- be moved to a different job
- stop working for St John
- be reported to the police
- be reported to someone else.



You can make a complaint if a St John worker breaks the rules.

How to make a [complaint](#) .

More about [child safety](#) in St John.

# The St John Child Safety Code of Conduct



Our Child Safety Code of Conduct says St John workers must:

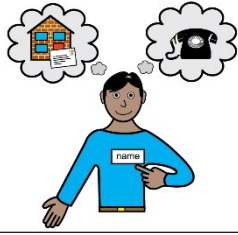
- respect you and your family
- listen to you
- tell someone if you have been hurt
- keep your **personal information** private
- speak to you privately when needed
- speak to you **respectfully**
- follow the law.



Our Child Safety Code of Conduct says St John people must not:

- hurt you
- ignore your complaints
- become friends with you on social media like Facebook, Instagram or SnapChat
- have a sexual relationship with you
- talk about sexual things with you
- ask you to keep secrets
- give you gifts that aren't part of our programs or services
- take photographs or videos of you without your **consent**.

**name address  
telephone**



Personal information is usually private including:

- name
- phone number
- date of birth and more.

**talking and  
listening**



Respectfully means treating someone with respect.

This means listening to them and caring about how they feel.



Consent means when you are saying 'yes' to something you want to do.

You understand what you are saying yes to.

# Word List

## **Child safety**

This is keeping children safe.

## **Child Safety Code of Conduct**

A code of conduct is a set of rules.

These rules tell us how we must work with children.

They tell us how to keep children safe.

## **Consent**

When you are saying 'yes' to something you want to do.

You understand what you are saying yes to.

## **Personal information**

Personal information is usually private including:

- name
- phone number
- date of birth and more.

## **Respectfully**

Treating someone with respect.

This means listening to them and caring about how they feel.

## **Summary**

A shorter document written about a longer one.

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